

**WAKE COUNTY BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING**

December 11, 2013

2:00 pm

Committee Members

Kevin Hill, Chair
Susan Evans, Vice Chair
Jim Martin

Board Members

Christine Kushner
Bill Fletcher
Keith Sutton

Staff

Dr. James Merrill, Supt.
Joe Desormeaux
Alex Fuller
Marcella Rorie
Betty Parker

Chair, Mr. Kevin Hill called the meeting to order at 2:00pm. The agenda included the following items for discussion.

Approve the Facilities Committee meeting minutes from November 13, 2013 meeting: Chair Hill called for a motion for approval of the minutes which was seconded by Mr. Martin and unanimously approved by the committee.

Procedures for the Minority Business: Mr. Joe Desormeaux, Assistant Superintendent for Facilities introduced Mr. Alex Fuller, Director of Program Controls and Ms. Marcella Rorie, Senior Facility Planner who reviewed the Minority Business procedures. Mr. Fuller noted that the criteria for this practice were developed by the State and WCPSS adheres to their policies. The BoE goal for MWBE participation in construction contracts is 10%. Actual participation has averaged 21% since 2002. The Construction Management at Risk delivery method has been the main reason for this success. CMaR has resulted in three times higher participation than the single prime delivery method. Ms. Rorie has been handling some of the duties for the vacant MBE position within Facilities Department (due to the four Reductions in Force in the department). She informed the Committee about the MBE Expo that WCPSS does every year. The Expo is used to promote WCPSS Minority Businesses' practices, to advertise MBE opportunities within WCPSS, and to introduce MBE firms to outside vendors who participate in the Expo. This year's event will be held at Southeast Raleigh High School, on January 23, 2014 at 6:00pm. The Committee requested Staff consider a policy that speaks to a broader MWBE participation goal across all spending in the system and consider the future approach to MWBE coordinator services in relation to the new diversity position being considered for the leadership team.

Naming of H-7 and M-8 schools: Mr. Desormeaux and Ms. Betty Parker, Director for Real Estate Services presented the staff recommended names for the H-7 High School and the M-8 Middle School. Green Level High was selected as the Committee's recommendation for H-7. Pine Hollow Middle was selected as the Committee's recommendation for M-8. Both names will be presented to the full Board for discussion and approval.

Set future meeting dates and times: Mr. Hill noted that the committees would change membership with the new Board members. The next Facilities Committee meeting is "tentatively" scheduled for Wednesday, January 15, 2014 at 2:00pm.

Chair Hill adjourned the meeting at 2:46pm.

Respectfully submitted by:

Kevin Hill - Chair, Facilities Committee

Joe Desormeaux, Assistant Superintendent for Facilities

Jan Bunn, Recording Secretary

Christine Kushner, Board Chair