



WAKE COUNTY BOARD OF EDUCATION
December 3, 2013

Board of Education Work Session – 3:30
High School Promotion/Retention Report
Overview of Existing Alternative Options Update

SWEARING IN CEREMONY – 5:00 P.M.

OPEN SESSION – REVISED

- 1. CALL TO ORDER**
- 2. QUORUM DETERMINATION – Already Established**
- 3. PLEDGE OF ALLEGIANCE – Already Established**
- 4. INFORMATION**
 - Chair’s Comments**
 - Superintendent’s Comments**
 - Board Members’ Comments**
- 5. APPROVAL OF THE MEETING AGENDA**

PUBLIC COMMENT – 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

RECOGNITION ITEM

FAMILY & COMMUNITY ENGAGEMENT

6. PRESENTATION OF AMERICAN HEART ASSOCIATION PLAQUE TO DR. MERRILL

Presentation of plaque to Dr. Merrill in recognition of WCPSS schools raising more than \$430,000 for the American Heart Association through the Jump Rope for Heart and Hoops for Heart event. Michelle Gray of the American Heart Association will offer brief remarks about the event and present the plaque. Fiscal Implications: None. Savings: None. Recommendation for Action: None.

INFORMATION ITEMS

FINANCE

7. AUDIT COMMITTEE REPORT

Presentation of the Audit Committee report on the Comprehensive Annual Financial Report review. Fiscal Implications: None. Savings: Not Applicable. Recommendation for Action: This item is for information.

8. COMPREHENSIVE ANNUAL FINANCIAL REPORT

This report is the Comprehensive Annual Financial Report of the Wake County Board of Education for the fiscal year ended June 30, 2013. The Board's independent certified public accountants, Rives & Associates, LLP, have audited the basic financial statements and related combining and individual fund statements and schedules. Auditor opinions on internal control structure and compliance matters are included in the single audit section of the Comprehensive Annual Financial Report. Fiscal Implications: As a result of appropriate fiscal management, including realistic budgeting practices, effective cost controls and sound cash management, the Comprehensive Annual Financial Report indicates a strong financial position at June 30, 2013. Savings: Not Applicable. Recommendation for Action: No Action Necessary.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

- 9. January 22, 2013 - Board of Education Meeting Minutes
- February 5, 2013 - Board of Education Meeting Minutes
- October 15, 2013 - Board of Education Meeting Minutes

FINANCE

10. GIFTS TO THE SYSTEM

Two hundred and fifty-one gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$81,103.00. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: No Action Required

11. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for October 2013. Fiscal Implications: Not Applicable. Savings: Not Applicable. Not Applicable.

12. BUDGET AMENDMENTS AND TRANSFERS, 2012-2013

To report changes in the budget resulting from transactions processed during October, 2013.

Fiscal Implications: Adjust State Public School Fund	+	\$	371,761
Adjust Local Current Expense Fund	+	\$	177,499
Adjust Federal Grants Fund - State	+	\$	340,314
Adjust Capital Outlay Fund		\$	0
Adjust Multiple Enterprise Fund	+	\$	235,312
Adjust Direct Grants Fund	+	\$	348,786
Adjust Other Specific Revenue Fund		\$	0

Net Changes + \$ 1,473,672
Savings: Not Applicable. Recommendation for Action: No action. In accordance with Budget Resolution, administration is reporting changes in appropriations.

FACILITIES

13. BIDS: LEESVILLE ROAD CAMPUS HVAC RENOVATION

Bids were received on October 31, 2013 for the HVAC Renovation Project at Leesville Road Campus. This project will replace air conditioning equipment (2 chillers and 2 cooling towers) and controls equipment throughout the entire campus. Staff and Dewberry Engineers Inc., recommend award of the single-prime contract to Comfort Systems USA, Inc., in the amount of \$1,747,000. Fiscal Implications: Funding is available from the total project budget of \$71,013,687 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: Approximately \$800,000. Recommendation for Action: Board approval is requested.

14. CHANGE ORDER NO. 2: CLEANING SERVICES AT WEST LAKE AND MIDDLE CREEK ELEMENTARY SCHOOLS

Board approval is requested for Change Order No. 2 to RTP Building Maintenance, Inc., for their cleaning contract for various schools. This change order, a reduction in the amount of \$103,694, is for non-compliance to the contract specifications at Westlake Elementary and Middle Creek Elementary schools. The revised contract amount is \$1,772,967.79. The cleaning at Westlake and Middle Creek will be awarded to another contractor. Fiscal Implications: Funding is included in the current 2013-2014 budget. Savings: None. Recommendation for Action: Board Approval is requested.

15. TEMPORARY UTILITY EASEMENT: DUKE ENERGY PROGRESS (EAST GARNER MIDDLE)

East Garner LLC owns property located west and adjacent to East Garner Middle School. As part of a construction project underway, temporary overhead power lines will be installed to serve the property. Duke Energy Progress, Inc., (“DEP”) desires to extend overhead lines from existing poles located on the East Garner Middle School site to the adjacent property, which requires a temporary utility easement to construct, relocate, maintain, and operate electric and/or communication facilities thereon consisting of cables, wires, underground conduits, enclosures and other pertinent facilities. The easement requested is 30 feet wide by approximately 71 feet long (2,130 sq. ft.). The requested easement will not interfere with the Wake County Public School System’s present or future use of the property. All facilities installed with this easement shall be removed within 12 months from the date of installation. A copy of the proposed Easement is attached. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

16. SANITARY SEWER EASEMENT: SMITH CREEK INTERCEPTOR SEWER PROJECT (HERITAGE ELEMENTARY, MIDDLE, AND HIGH SCHOOLS)

The Town of Wake Forest (“Town”) and the City of Raleigh (“City”) are finalizing construction plans related to the Smith Creek Interceptor Sewer Improvement Project (“Project”). The Project includes installation of approximately 43,000 linear feet of sanitary sewer line which will add capacity to the existing public sewer infrastructure serving the Town. The Project will install a parallel sanitary sewer line adjacent to the portion of the existing Smith Creek Interceptor Sewer Line currently located in an existing easement on the Heritage Elementary, Middle, and High School properties. The new sanitary sewer line will be installed while keeping the existing

sewer line in operation. The new sanitary sewer easement required upon Board properties encompasses a total of ± 79,021 sf (1.81 acres). Construction is scheduled to begin in early 2014. Terms and conditions have been reached regarding compensation for the dedication of the permanent sanitary sewer easement. The requested easement will not substantially interfere with the present or future use of the properties. Staff requests that Board grant the requested easement. A copy of the Easement Plat is attached with the areas of the easements identified thereon. Fiscal Implications: The City of Raleigh will compensate the Board in the amount of \$45,045 for the easement. Savings: Not applicable. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

17. GRANT PROPOSALS

- Competitive (#12214): No Kid Hungry, Share Our Strength Grant/ Individual Schools.
- Competitive (#12314): Sodexo Foundation, Sodexo Foundation Youth Grants/Individual Schools.
- Collaborative (#12414): Charles Stewart Mott, C.S. Mott Foundation Grants/ Central Services.
- Competitive (#12514): NC Technology in Education Society (NCTIES), NCTIES Grant Programs / Individual Schools.
- Competitive (#12614): Reebok Foundation, Foundation Grant Programs / Individual Schools.
- Collaborative (#12714): F. M. Kirby Foundation, Kirby Foundation Grants / Central Services.
- Collaborative (#12814): Edna McConnell Clark Foundation (EMCF), EMCF Grants / Central Services.
- Collaborative (#12914): Fordham Street Foundation, Fordham Street Foundation Grants / Central Services.
- Competitive (#13014): NC Restaurant and Lodging Association, Hospitality Education Foundation Development Grants / Individual Schools.
- Competitive (#13114): Dollar General Literacy Foundation, Foundation Grants / Individual Schools.
- Competitive (#13214): North Carolina Tobacco Trust Fund Commission, North Carolina Future Farmers of America Foundation and NC State University Agricultural Education Department, Agricultural Education Program Improvement Grants / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Staff is requesting Board approval.

HUMAN RESOURCES

18. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support
3. Contract for Central Service Administrators

POLICY

19. POLICY 6605: INVESTIGATIONS AND ARRESTS BY LAW ENFORCEMENT

New Policy; Second Reading

This item was reviewed by SLT on September 23rd and reviewed at the Policy Committee Meeting on September 24, 2013. It was presented at the Work Session on October 1, 2013. The first reading was at the Board Meeting on October 15, 2013. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

BOARD

20. BOARD ADVISORY COUNCIL NOMINATIONS

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

ACTION ITEMS

SCHOOL PERFORMANCE

21. AIG PLAN

Wake County Public Schools policies and practices regarding its local AIG program are developed through the writing of a local AIG plan. This AIG plan is approved by the local board of education and submitted to State Board of Education/DPI for comment. Per state legislation, AIG plans must be revised every three years by the LEA. In 2009-10, LEAs revised their local AIG plans and programs with the guidance of DPI. Wake County Public Schools received an extension on submitting the local AIG plan due to a comprehensive AIG audit that was conducted in the spring of 2013. Staff presented the new plan to the board for feedback and discussion on November 5, 2013 and at the joint Student Achievement Committee/Policy Committee meeting on November 14, 2013. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested

22. POLICY 6230: ASSURANCES OF APPROPRIATE SERVICES FOR ACADEMICALLY OR INTELLECTUALLY GIFTED STUDENTS

Revised; First Reading

In the spring of 2013, the Wake County Public School System contracted with an organization to conduct a system-wide audit of the AIG Program. The results of the audit advised changes to Policy 6230 to move our language from Academically Gifted Program to Academically or Intellectually Gifted Program. This change is also reflected in the newly written AIG Plan for the Wake County Public School System that is to be submitted for the North Carolina Department of Public Instruction. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested.

STUDENT ASSIGNMENT

23. 2014-2015 STUDENT ASSIGNMENT PLAN

On October 7 and October 28, 2013 staff from the Office of Student Assignment and Long Range Planning met with the Superintendent's Leadership Team to develop a proposal for the 2014-15 school assignment plan. On November 5, 2013, at the board work session, staff presented an assignment proposal that continues the 2013-14 assignments for the 2014-15 school year with no changes.

This recommendation is based on the knowledge that no new schools with base attendance areas will open in 2014-15, our ability to meet the demands of school crowding through the use of mobile/modular additions and/or enrollment capping, our ability to meet the needs of under utilized schools through the allotment process and the desire to provide stability in assignments for parents and students.

As additional background information, the Office of Student assignment has begun work on a multi-year assignment plan for 2015-16, 2016-17, & 2017-18. Fourteen new schools are planned to open during these years. An initial timeline for the multi-year plan has been developed and the proposed multi-year plan will include a review of all existing schools for alignment with Board Policy 6200 and the four pillars of assignment, Student Achievement, Stability, Proximity, and Operational Efficiency. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval of the student assignment plan for 2014-2015 is requested.

FACILITIES

24. OFFER TO PURCHASE AND CONTRACT FOR SALE OF SURPLUS PROPERTY: 3600 WAKE FOREST ROAD

The Board of Education owns a 5.50 acre tract of land located at 3600 Wake Forest Road, Raleigh, NC, having Wake County PIN #1715375934, which tract was owned and operated as central offices for the Wake County Public School System. The Board of Education declared it as surplus and ordered its sale on November 9, 2010. At its December 6, 2010 meeting, the Wake County Board of Commissioners confirmed that it had no interest in acquiring the property. After advertisement of the property for sale, Board staff received several offers, and recommends Board consideration of the highest offer. Terms and conditions of an Offer to Purchase and Contract have been reached to sell the tract to Local Government Federal Credit Union at a purchase price of \$6,800,000. Fiscal Implications: Upon approval of the Crossroads administrative offices lease in June 2010, funds were set aside from the Property Acquisition and Life Cycle Replacement accounts to create a sinking fund that together with interest earned will offset part of the lease operating cost. At the time, the Strategic Analysis projected revenue from this property sale to be \$7,919,600, and an appraisal update in early 2013 has indicated a fair market value of \$6,800,000. Upon sale of this property, \$6,800,000 will be restored to the Property Acquisition account and then will be available for reallocation to other projects. Savings: Not applicable. Recommendation for Action: Staff requests Board approval of the conditions and terms of the proposed contract, conditioned upon and subject to completion of the advertisement and upset bid process as described in N.C.G.S. 115-C518 and N.C.G.S. 160A-269.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3) due to current litigation, Panther Creek-Raleigh, LLP, and Cary Park Associates, Plaintiffs, vs. Town of Cary and Wake County Board of Education, Defendants. Wake County Superior Court Case #11-CVS-18623.

- To consult with the Board of Education attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11
- To establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5).

ACTION ITEM

HUMAN RESOURCES

25. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

FACILITIES

26. OFFER TO PURCHASE AND CONTRACT: PROPERTY (E-38B)

27. SETTLEMENT OF WILLIAM H. PEARSON CONDEMNATION ACTION: ROLESVILLE MIDDLE

28. SETTLEMENT OF CONDEMNATION ACTION BRENDA P. WILSON: ROLESVILLE MIDDLE

29. SETTLEMENT OF BRENDA P. WILSON & LINDA P. LOWERY CONDEMNATION ACTION: ROLESVILLE MIDDLE

ADJOURNMENT