



# WAKE COUNTY BOARD OF EDUCATION

## WAKE COUNTY BOARD OF EDUCATION August 20, 2013

Board of Education Work Session – 4:00 P.M.  
Update on Transportation Department  
Academically and Intellectually Gifted (AIG) Audit  
Special Education Transportation Task Force Update

### BOARD MEETING – 5:30 P.M.

#### OPEN SESSION

1. CALL TO ORDER
2. QUORUM DETERMINATION
3. PLEDGE OF ALLEGIANCE
4. INFORMATION
  - Chair's Comments
  - Superintendent's Comments
  - Board Members' Comments
5. APPROVAL OF THE MEETING AGENDA

#### **PUBLIC COMMENT – 6 P.M.**

*Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

#### CONSENT ITEMS

#### APPROVAL OF MEETING MINUTES

6. June 6, 2013 - Closed Session Meeting Minutes for Student Assignment Appeals
- June 13, 2013 - Closed Session Meeting Minutes for Student Assignment Appeals
- June 20, 2013 - Closed Session Meeting Minutes for Student Assignment Appeals
- July 2, 2013 - Closed Session Meeting Minutes for Student Assignment Appeals
- July 18, 2013 - Closed Session Meeting Minutes for Student Assignment Appeals
- July 26, 2013 - Closed Session Meeting Minutes for Student Assignment Appeals

## **FINANCE**

### **7. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Jones Dairy Elementary. Fiscal Implications: These authorization forms are required for bank records. Savings: Not Applicable. Recommendation for Action:

### **8. WHITLEY ELECTRONICS, INC. SERVICES AGREEMENT**

Whitley Electronics has provided a multitude of services through the years related to infrastructure upgrades at new and existing school sites. Those services have included data infrastructure upgrades, pulling and/or replacing data cable, properly labeling cable and re termination of fiber where necessary to meet specs, field inspection services on voice and data cabling systems, and installation of wireless equipment. In order to update terms and signatures, a new agreement will be executed September 1, 2013 to cover these services moving forward. Fiscal Implications: Total amount of contract is \$200,000.00. Funding is available through the Technology Services portion of CIP 2006 bond funds. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of contract.

### **9. PROPERTY INSURANCE COVERAGE: OWNED OR LEASED REAL & PERSONAL PROPERTY, BOILER, & MACHINERY, AND MUSICAL INSTRUMENTS**

The Wake County Public School System (WCPSS) solicited agent/brokers to bid Property Insurance Coverage for the 2013-2014 school year. Two finalists, NC State Board of Education's Public School Insurance Fund and Gallagher, were selected based on cost of the proposal and coverage limits (See Attachment). The current total insured value for WCPSS property is estimated at \$3.6 billion. Staff recommends continuing coverage through the NC State Board of Education's Public School Insurance Fund (PSIF) at the annual cost of \$945,677. Fiscal Implications: Funds are available in 2013-2014 Risk Management Budget. Savings: The premium is a reduction of \$27,650 while maintaining current coverage limits and deductible levels. Recommendation for Action: Board approval is requested.

### **10. LIABILITY COVERAGE: GENERAL LIABILITY, PROFESSIONAL LIABILITY, VEHICLE, AND UMBRELLA EXCESS INSURANCE COVERAGE**

The Wake County Public School System maintains General Liability, School District & Educators Legal Liability, Law Enforcement Professional Liability, Health Student's Professional Liability, Employment Practice Liability, Vehicle Insurance, and Umbrella Excess Insurance to limit risk of financial and physical loss of resources and assets. The Wake County Public School System (WCPSS) solicited agent/brokers to bid Liability Insurance Coverage for the 2013-2014 school year. Two finalist were selected based on the cost of the proposal and coverage limits (See Attachment). Staff recommends continuing coverage though the Surry Insurance/Liberty Mutual Insurance at a deductible of \$250,000 per claim with a \$1,000,000 aggregate stop loss at an annual premium of \$583,637 (Local Funds of \$462,798 plus State Funds for Drivers' Education Vehicles at \$120,539). Fiscal Implications: Funds are available in 2013-2014 Risk Management Budget. The impact on local funding for Liberty Mutual is \$462,798 compared to the impact for Argonaut at \$499,421. Savings: N/A. Recommendation for Action: Board approval for is requested.

## **FACILITIES**

### **11. PERMANENT SIDEWALK EASEMENT: TOWN OF ZEBULON (ZEBULON MIDDLE)**

The Town of Zebulon has secured funding from Wake County Community Development Block Grant and NCDOT to make sidewalk improvements along Shepard School Road to extend a 5' sidewalk connecting Zebulon Middle School and the Boys and Girls Club to improve the safety of students and other pedestrians walking between the two facilities. In order to construct the sidewalk and related improvements, permanent sidewalk easements containing 2,408 sq.ft. (0.055 acres) are needed on the Zebulon Middle School site. The requested easements will not substantially interfere with the present or future use of the property. A copy of the easement document is attached. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

### **12. CHANGE ORDER NO. CM-50: WAKE FOREST HIGH**

Board approval is requested for Change Order No. CM-50 to Clancy & Theys Construction Company, for their Construction Management at Risk (CMAR) contract for Wake Forest Rolesville High. This change order, a reduction in the amount of \$283,871.55, provides final reconciliation of the remaining contractual amount and will complete this contract. The final Guaranteed Maximum Price for this contract is \$41,257,427.69.

The CMAR contract allows for unused construction manager contingency funds to be credited to the construction manager as follows: 40% for meeting substantial completion; 20% for meeting final completion; and 40% for meeting specific performance measures. This construction manager met substantial completion, final completion, and met 88% of the performance measures. The attachments show how the unused construction manager contingency was calculated, the process for evaluation of their performance, and other key criteria about this contract. Fiscal Implications: Funding is available from the total project budget of \$49,024,418, of which \$48,547,847 is from CIP 2006, \$276,571 from Offsite (Public) Improvements, and \$200,000 from PLAN 2004. Savings: \$283,871.55 is available for reallocation. Recommendation for Action: Board approval is requested.

### **13. DESIGN CONSULTANT AGREEMENT: ATHENS DRIVE HIGH STADIUM**

A new stadium is planned for Athens Drive High School. Negotiations have been completed with Anegram Studio, PA for the design of this project. The form of agreement is the standard form approved by the Board attorney. Fiscal Implications: Funding in the amount of \$400,000 is currently available from CIP 2006. The total project budget includes proposed compensation for the design consultant of \$272,880. The construction will be funded from CIP 2006 savings on other projects. Savings: None. Recommendation for Action: Board approval is requested.

### **14. SCHEMATIC DESIGN: M-8 MIDDLE**

The CIP 2013 School Building Program includes a new middle school (M-8) to be built in Raleigh. The schematic design documents, prepared by Ratio Architects, Inc., for the construction of M-8 Middle School were presented at the August 6, 2013 Board work session. Fiscal Implications: Funding, in the amount of \$1,424,522, is currently available, of which \$1,200,000 is from CIP 2006 and \$224,522 from CIP 2006 Offsite (Public) Improvements. Funding from CIP 2013 will be needed to fund construction. Savings: Not applicable. Recommendation for Action: Board Approval is requested.

**15. SCHEMATIC DESIGN: H-8 HIGH**

The CIP 2013 School Building Program includes a new high school (H-8) be built in Garner. The schematic design documents, prepared by MBAJ Architecture, P.A., for the construction of H-8 High School, were presented at the August 6, 2013 Board work session. Fiscal Implications: Funding, in the amount of \$3,327,804, is currently available, of which \$3,213,934 is from CIP 2006 and \$113,870 from CIP 2006 Offsite (Public) Improvements. Funding from CIP 2013 will be needed to fund construction. Savings: Not applicable. Recommendation for Action: Board Approval is requested.

**SCHOOL PERFORMANCE**

**16. CONTRACT WITH COMMUNITIES IN SCHOOLS OF WAKE COUNTY (CIS WAKE)**

CIS Wake coaches collaborate with school personnel to identify physical, emotional, and academic needs of students requiring Tier II services. The coaches provide mentoring, coaching and support to the identified students and connect the students and parents with appropriate school and community resources. The coaches help the students stay engaged in learning and find purpose in their education to ultimately improve achievement, attendance and behavior. The graduation coaches will serve two high schools, two middle schools and four elementary schools. Fiscal Implications: The total cost of the contract for school year 2013 2014 is \$350,000. Savings: N/A. Recommendation for Action: Board approval is requested.

**17. GLOBAL TRANSLATION SYSTEMS II, INC.**

This is a resubmission of a previously approved contract. When this contract was originally forwarded to the vendor for approval, the vendor changed the amount of the contract from the approved amount of \$300,000 to \$340,000. The correct contract amount remains the previously approved amount of \$300,000. Because the vendor made handwritten changes to an approved contract, the contract had to be rerouted. We are submitting a revised contract for Board approval. Global Translation Systems II, Inc. provides interpreting services for families of students with disabilities. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$300,000 is to be used to pay the cost of these services. This contract was approved June 4, 2013. Savings: N/A. Recommendation for Action: Board approval is requested.

**18. GRANT PROPOSALS**

- Collaborative (#04414): NC Council on Economic Education / Financial Literacy Grant Program / Central Services.
- Competitive (#04514): State Farm®, State Farm® Company Grants / Individual Schools.
- Contract (#04614): PRC 602 - Wake County Smart Start, Parents As Teachers Home Visiting Program / Central Services.
- Contract (#04714): PRC 604 Wake County Smart Start, Supporting School Readiness Program / Central Services.
- Competitive (#04814): The Chichester DuPont Foundation, The Clark Fund / Individual Schools.
- Competitive (#04914): National Art Education Foundation (NAEF), NAEF Grant Programs / Individual Schools.

- Competitive (#05014): Heineman Foundation for Research, Education, Charitable and Scientific Purposes, Heineman Foundation Grants / Individual Schools.
- Competitive (#05114): Melinda Gray Ardia, Environmental Foundation Grants / Individual Schools.
- Competitive (#05214): North Carolina Council of Teachers of Mathematics (NCCTM), NCCTM Mini-Grant Programs / Individual Schools.
- Competitive (#05314): Classics for Kids Foundation (CFKF), CFKF Grants / Individual Schools.
- Collaborative (#05414): National Science Foundation (NSF), NSF Foundation Grants / Individual Schools.
- Collaborative (#05514): Institute of Education Sciences, Evaluation of State and Local Education Programs and Policies / Central Services.
- Collaborative (#05614): Institute of Education Sciences, Education Research Grant Programs / Central Services.
- Competitive (#05714): Project Learning Tree® (PLT), PLT Foundation Grant Programs / Individual Schools.
- Competitive (#05814): The Beehive Collective, Beehive Grant Programs / Individual Schools.
- Competitive (#05914): US Department of Education, Race to the Top District (RTT-D) Grant Program / Central Services.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

## **19. HERITAGE HIGH SCHOOL TRIP TO GHANA, AFRICA**

Students participating will be representatives of grades 10 through 12. Approximately 15 students and 6 chaperones will participate. Students will depart from RDU on June 14, 2014 and will return on June 30, 2014. No school days will be missed for this trip.

Project Wisdom is an international service-learning program that attempts to leverage our students' education and our community's resources to make a difference in the world. Students that participate in the program sign up for a two year commitment with a trip to Ghana serving as the crucial mid-point. During the first year, special guest speakers, field trips, and cross curricular lessons developed by Heritage High School staff will prepare the students for their impending trip. All of these learning experiences will be Common Core aligned with special attention to such skills as research strategies, cultural appreciation, critical thinking, and core content knowledge for classes like science, health, and social studies. The trip itself will provide students with the experience that is so crucial to obtaining "Wisdom," thus the name of the program. They will volunteer at underserved schools, visit health clinics, and learn, first-hand, from nongovernmental organizations working in the field (among many other activities). Fiscal Implications: The total cost per student including all airport fees and taxes will be approximately \$3,600. The cost covers all breakfasts and dinners on tour as well as transportation, full-time tour director, city tours, and admittance into all the sites. To make the trip affordable for student with financial hardship, the school will be working with the PTSA in seeking financial assistance through a variety of grants and scholarship funds. Savings: N/A. Recommendation

for Action: Board approval is requested.

## **20. PLAYWORKS: CHARACTER DEVELOPMENT AND BULLYING PREVENTION THROUGH RECESS**

- Central funds will pay for this first year. If data indicates that office referrals and incidences of bullying have decreased, schools may choose to continue it in year 2, paying for a yet to be determined portion of the cost using school-based Title I funds. (Data from other Playworks schools indicates reduced numbers of office referrals resulting in increased instructional time for students as well as decreases in incidences of bullying.)
- Funding will provide one trained Playworks Program Coordinator (Coach) one for each of four Title I schools. (Creech, Smith, Bugg, and Powell)
- The Coach will coordinate and implement the components of the Playworks program, including supervised activities during recess and class game times, outside the school day leagues for 4<sup>th</sup> and 5<sup>th</sup> grade students, and a Junior Coach Leadership Program. A possible addition, depending on the decision of the school's principal and the Program Coordinator, could be before school recess.
- The Coach works with students to develop and strengthen the character traits of caring, citizenship, fairness, respect, responsibility, and trustworthiness.
- Schools were selected due to percentages of Economically Disadvantaged students (greater than 60%) and proximity to one another since one component of Playworks is establishing teams at each school that will play one another in team sports, typically girls' basketball and co-ed volleyball.

Fiscal Implications: Title I funding for four schools for one year at \$26,500 each for a total expenditure of \$106,000.00. Savings: N/A. Recommendation for Action: Board approval is requested.

## **HUMAN RESOURCES**

### **21. RECOMMENDATION FOR EMPLOYMENT**

1. Professional
2. Support
3. Contract for Central Service Administrators

### **22. REQUEST FOR LEAVE(S)**

### **23. 2013-2014 SALARY SCHEDULES**

Certified and noncertified employees are not provided any salary increases for the 2013-2014 school year. Employees paid one step higher on the salary schedule in 2013-2014 than they were in 2012-2013 will continue to receive their 2012-2013 monthly or hourly compensation. These salary schedules have been prepared in a manner consistent with legislation passed in the 2013 session of the North Carolina General Assembly.

Superintendent and staff establish employee salaries within the framework of these salary schedules. Fiscal Implications: The salary schedules for fiscal year 2013-2014 do not provide any salary increases and do not increase state, local, or federal expenditures. Recommendation for Action: Board approval is requested.

**BOARD**

**24. BOARD ADVISORY COUNCIL NOMINATIONS**

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

**ACTION ITEMS**

**POLICY**

**25. BOARD POLICY 1035: BOARD MEMBER CODE OF ETHICS**

*Revised; First Reading*

On June 25, 2013, the Policy Committee reviewed proposed changes to the WCPSS Board Policy 1035- Code of Ethics for School Board Members. Policy committee provided feedback and changes, with next steps being a full review by the Board at an upcoming work session. On August 6, 2013, the Board of Education reviewed and discussed the proposed recommendations. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval for first reading is requested.

**CLOSED SESSION**

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g.

**ACTION ITEM**

**HUMAN RESOURCES**

**26. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

**INFORMATION ITEM**

**HUMAN RESOURCES**

**27. ADMINISTRATIVE TRANSFER(S)**

**ADJOURNMENT**