



WAKE COUNTY BOARD OF EDUCATION

WAKE COUNTY BOARD OF EDUCATION August 6, 2013

Board of Education Work Session – 2:30 P.M.
Academically and Intellectually Gifted (AIG) Audit
Schematic Design: M-8 Middle
Schematic Design: H-8 High
Task Force for Creating Safer Schools Recommendations
Ethics Policy Review

BOARD MEETING – 5:30 P.M.

OPEN SESSION

1. **CALL TO ORDER**
2. **QUORUM DETERMINATION – already established**
3. **PLEDGE OF ALLEGIANCE – already established**
4. **INFORMATION**
 - Chair’s Comments
 - Superintendent’s Comments
 - Board Members’ Comments
5. **APPROVAL OF THE MEETING AGENDA**

PUBLIC COMMENT – 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

- | | | |
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| 6. September 4, 2012 | - | Board of Education Meeting Minutes |
| April 25, 2013 | - | Task Force for Creating Safer Schools Minutes |
| May 16, 2013 | - | Task Force for Creating Safer Schools Minutes |
| May 23, 2013 | - | Task Force for Creating Safer Schools Minutes |

FINANCE

7. GIFTS TO THE SYSTEM

Thirty gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$25,957. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: No Action is Required.

8. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Wake Forest High and Zebulon Elementary. Fiscal Implications: These authorization forms are required for bank records. Savings: Not Applicable. Recommendation for Action: Approval of Authorization Forms.

9. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for June 2013. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: Not Applicable

10. BUDGET AMENDMENTS AND TRANSFERS, 2012-2013

To report changes in the budget resulting from transactions processed during June, 2013.

Fiscal Implications:

Adjust State Public School Fund	+ \$	776,225
Adjust Local Current Expense Fund	- \$	11,035
Adjust Federal Grants Fund - State	+ \$	743,899
Adjust Capital Outlay Fund	+ \$	21,833,814
Adjust Multiple Enterprise Fund	+ \$	53,334
Adjust Direct Grants Fund	+ \$	390,195
Adjust Specific Revenue Fund	+ \$	0

Net Changes

Savings: Not Applicable. Recommendation for Action: No action. In accordance with Budget Resolution, administration is reporting changes in appropriations.

FACILITIES

11. APPROPRIATION OF RESERVED FUNDING TO SUPPORT THE NEW BUS DRIVER REFERRAL INCENTIVE IN THE AMOUNT OF \$19,400

WCPSS continues to seek new candidates to fill vacant bus driver positions in preparation for the opening of the 2013-14 school year. As a targeted initiative to meet this goal, the Board approved a recommendation to offer a \$100 referral bonus to any current WCPSS bus driver referring a candidate that becomes a fully licensed bus driver with the district at its 6/18/13 meeting. Fiscal Implications: The estimated maximum cost of the referral incentive for fiscal year 2013-14 is \$19,400. Savings accrued from the Transportation Department reorganization funding in 2012-13 and were reserved for funding this initiative. Savings: Not applicable. Recommendation for Action: Board approval is requested.

12. APPROPRIATION OF RESERVED FUNDING TO SUPPORT THE TRANSPORTATION DEPARTMENT BUS DRIVER ATTENDANCE BONUS IN THE AMOUNT OF \$1.1 MILLION

In preparation for the opening of the 2013-14 year, an attendance bonus initiative was approved by the Board of Education on 6/18/13. All bus drivers, permanent substitute bus drivers, and bus driver team leads who meet the qualification requirements will be eligible for the bonus. The recommendation provides the opportunity for qualifying bus drivers to be eligible for up to a \$1,000 bonus during the 2013-14 school year, with \$500 payable in December of 2013 and \$500 payable in June 2014. Fiscal Implications: The number of employees qualifying for the retention/attendance bonus will drive the total cost of initiative. It is estimated the cost will not exceed \$1.1M for 2013-14. Savings accrue from the Transportation Department reorganization funding in 2012-13 and were reserved for funding this initiative. Savings: Not applicable. Recommendation for Action: Board approval is requested.

13. TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT DRAINAGE EASEMENT: TOWN OF KNIGHTDALE (LOCKHART ELEMENTARY)

The Town of Knightdale, is undertaking a project to make sidewalk and related drainage improvements to Smithfield Road in the Town of Knightdale adjacent to Lockhart Elementary School. No sidewalk currently exists to connect the neighboring subdivisions to the school or nearby Town park. In order to construct the improvements, a temporary construction easement containing 31,792 sq.ft. (0.730 acres), and a permanent drainage easement containing 2,506 sq.ft. (0.0580 acres) are needed by the Town on the Lockhart Elementary School site, and additional right-of-way along Smithfield Road containing 7,685 Sq.Ft. (0.176 acres) to support the Town's project is needed for conveyance to NCDOT. In order to connect the Town's sidewalk improvements to the existing sidewalk on the school site, a sidewalk extension of approximately 100' in length will be installed on the school site by Town at its expense. The requested easements and right-of-way dedications will not otherwise substantially interfere with the present or future use of the property. Copies of the conveyancing instruments are attached with the area of the easements and rights-of-way identified. Fiscal Implications: None. Savings: Not Applicable. Recommendation for Action: Board approval is requested.

14. LOCATIONS FOR NEW SCHOOLS

WCPSS contracted with the Institute for Transportation Research & Evaluation (ITRE) at NC State University to gather information from Wake County and its municipalities on projected population growth, and to translate that information into projected target locations for new schools. This past April, currently acquired sites were taken into account and the February 2013 "circles", identifying new school locations, were adjusted to also align with the parameters of the proposed Capital Improvement Plan. At the Board work session on July 23, 2013, staff presented data on Wake County growth and target locations for new schools. Fiscal Implications: Pending the passage of an October 2013 \$810M bond referendum. Savings: Not applicable. Recommendation for Action: Board approval is requested.

15. SCHEMATIC DESIGN: H-7 HIGH

The CIP 2013 School Building Program includes a new high school (H-7) to be built in Cary. The schematic design documents prepared by Fanning/Howey Associates, Inc., for the construction of H-7 High School were presented at the July 23, 2013 Board work session. Fiscal

Implications: Funding, in the amount of \$2,492,031, is currently available, of which \$2,407,531 is from CIP 2006, and \$84,500 is from CIP Offsite (Public) Improvements. Funding from CIP 2013 will be needed to fund construction. Savings: Not applicable. Recommendation for Action: Board Approval is requested.

16. DESIGN CONSULTANT AGREEMENT: GREEN ELEMENTARY

A major renovation and addition project at Green Elementary is planned for CIP 2013. This project will increase the school design capacity to accommodate a magnet program for 644 students. Initial site evaluation has determined that a “large” 780-capacity elementary program is not feasible on this site, due primarily to the increased length of bus and parent drop-off queuing lanes associated with a magnet school. Negotiations have been completed with Moseley Architects, P.C., for the design of this project. Moseley Architects, P.C., was initially selected for the project in December 2007 in accordance with designer selection procedures (Policy 7265). The form of agreement is the standard form approved by the Board attorney with additional changes that have also been approved by the Board attorney. Fiscal Implications: Funding, in the amount of \$1,102,000, is currently available from CIP 2006. The total project budget includes proposed compensation for the design consultant of \$1,077, 037, but the consultant is authorized to provide services only through the bidding/permitting phase, in the amount of \$753,926. The remaining \$323,111 of the design contract and all of the construction will be funded in CIP 2013. Savings: None. Recommendation for Action: Board approval is requested.

17. CONSTRUCTION MANAGER AT RISK SELECTION AND AGREEMENT: GREEN ELEMENTARY

A major renovations and addition project at Green Elementary is planned for CIP 2013. Pursuant to the professional services selection procedures (Policy 7265) and the partial waiver of that policy approved by the Board on June 18, 2013, Balfour Beatty Construction, LLC, is recommended as the Construction Manager At Risk for this project. They were the low bidder for the overhead expenses associated with this construction management contract. Fiscal Implications: Funding, in the amount of \$1,102,000, is currently available from CIP 2006. The total project budget includes pre-construction compensation for the Construction Manager of \$40,000. Funding from CIP 2013 will be needed to fund construction. Savings: Approximately \$750,000 on overhead expenses. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

18. CONTRACT WITH COMMUNITIES IN SCHOOLS OF WAKE COUNTY (CIS WAKE)

CIS Wake coaches collaborate with school personnel to identify physical, emotional, and academic needs of students requiring Tier II services. The coaches provide mentoring, coaching and support to the identified students and connect the students and parents with appropriate school and community resources. The coaches help the students stay engaged in learning and find purpose in their education to ultimately improve achievement, attendance and behavior. The graduation coaches will serve three high schools, two middle schools and four elementary schools. There will be two eligibility coaches, one at Fuquay Varina High School and one at Athens Drive High School, to assist student athletes who are identified as at risk for dropping out of school. Fiscal Implications: The total cost of the contract for school year 2013-2014 is \$500,000. Savings: N/A. Recommendation for Action: Board approval is requested.

19. GRANT PROPOSALS

- Competitive (#03014): Lee Brothers, Side Kick Foundation Teacher/Principal Grant Program / Individual Schools.
- Collaborative (#03114): Corporation for National & Community Service, Senior Corps Grant Program / Central Services.
- Competitive (#03214): Spencer Foundation, Spencer Foundation Grants / Central Services.
- Competitive (#03314): LEGO Group, LEGO Children's Fund Grant / Individual Schools.
- Competitive (#03414): William T. Grant Foundation, William T. Grant Foundation Grants / Central Services.
- Competitive (#03514): National Gardening Association (NGA), Kids Gardening Grant Programs / Individual Schools.
- Competitive (#03614): NC Zoo, Keepers in the Classroom Grant Programs / Individual Schools.
- Competitive (#03714): Knights of Columbus, Operation Lamb / Individual Schools.
- Competitive (#03814): Captain Planet Foundation, Captain Planet Foundation Grants / Individual Schools.
- Competitive (#03914): Kids in Need Foundation, Kids In Need Foundation Grants / Individual Schools.
- Competitive (#04014): National Education Association (NEA) Foundation, NEA Foundation Grants / Individual Schools.
- Competitive (#04114): Build-A-Bear Workshop, Bear Hugs Foundation Grants / Individual Schools.
- Competitive (#04214): North Carolina Science Teachers Association (NCSTA), NCSTA Grant Programs / Individual Schools.
- Competitive (#04314): NC Beautiful, Windows of Opportunity Grant Program / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

POLICY

20. BOARD POLICY 6204: TEMPORARY MEMBERSHIP CAPPING

Revised; Second Reading

This policy was presented to the Board of Education for a first reading at its 7/23/13 meeting.

Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

FAMILY AND COMMUNITY ENGAGEMENT

21. ATHENS PUBLIC LIBRARY 2013-2014 SERVICE AGREEMENT

The Wake County Public School System and Wake County Public Library System have a long and mutually beneficial relationship with the Public Library located at Athens Drive High School. The Wake County Service Agreement provides for reimbursement to the Wake County Public School System of salaries and benefits for Athens Drive Public Library staff for 2013 2014. The agreement provides for funding not to exceed \$155,000. It has been confirmed that

associated staff salary and benefits will not exceed this amount. The service agreement details how Athens Drive Public Library expenses are to be managed and the library hours. Hours are: Monday-Thursday- 10:00 a.m -8:00 pm; Friday 10:00 am-6:00pm; Saturday 10:00 am-2:00 pm; Sunday – closed. Fiscal Implications: The 2013-2014 service agreement provides for funding not to exceed \$155,000. Savings: N/A. Recommendation for Action: Board approval is requested.

HUMAN RESOURCES

22. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support
3. Contract for Central Service Administrators

23. REQUEST FOR LEAVE(S)

BOARD

24. BOARD ADVISORY COUNCIL REPORT

The Board Advisory Council Report for District 8 is attached for the 2012-2013 school year for the Board of Education to review and approve. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested for the reports submitted.

ACTION ITEMS

FACILITIES

25. NAME FOR NEW HIGH SCHOOL IN CARY (H-7)

On or about December 19, 2008, the Board of Education acquired 88.09 acres for use as a high school in the H-7 target area. The site was master planned together with the adjacent Town of Cary park site. Naming of the new high school facility is now requested. At the Board work session on July 23, 2013, the following names were proposed for consideration: (1) Green Level High, (2) White Oak High, (3) Roberts Road High, and (4) Southwest Cary High. Southwest Cary High is recommended. Fiscal Implications: None. Savings: Not applicable. Recommendation for Action: Board approval is requested.

26. NAME FOR NEW HIGH SCHOOL IN SOUTHEASTERN WAKE COUNTY/GARNER AREA (H-8)

On or about October 31, 2008, the Board of Education acquired 60.9 acres for use as a high school in the H-8, southeastern Wake, Garner target area. Naming of the new high school facility is now requested. At the Board work session on July 23, 2013, the following names were proposed for consideration: (1) South Garner High, (2) Clifford Road High, (3) Cade Springs High, and (4) Buffaloe High. South Garner High is recommended. Fiscal Implications: None. Savings: Not applicable. Recommendation for Action: Board approval is requested.

27. CONSIDERATION OF NAME CHANGE FOR NEW HIGH SCHOOL IN APEX: CURRENTLY WEST APEX HIGH

On May 13, 2011, the Board of Education acquired approximately 108.46 acres for multiple school uses to include a high school in the H-10 target area, with a high school scheduled to open in 2015. Naming of the new high school was requested at the November 1, 2011 meeting, when the following names were presented to the Board for its consideration: (1) West Apex

High, (2) Beaver Creek High, (3) Friendship High, and (4) Humie Olive Road High. Staff presented a recommendation from the Town of Apex. After some discussion, the Board approved West Apex High as the H-10 school name.

In response to a public comment regarding the reconsideration of naming H-10 from members of the Friendship Community and Town of Apex elected officials, the Board discussed the matter at its work session on April 9, 2013. After discussions between the Board and interested parties in furtherance of compromise, the Town of Apex considered the matter at its Town Council meeting on April 16, 2013, and passed a resolution offering for compromise and consideration the name “Apex Friendship High School.” Members of the Friendship Community also reconsidered and responded with its preference of the name “Friendship High School.” Friendship Apex High is recommended. Fiscal Implications: None. Savings: Not applicable. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

28. DRIVER’S EDUCATION PROGRAM FEE INCREASE

On July 12, 2011 the Wake County Board of Education approved a fee of \$45 to be charged for students participating in the Driver’s Education Program. This was a result of House Bill 200, Appropriations Act of 2011, Session Law 2011-145, whereby state funding for driver training was reduced in the 2011-12 fiscal year. The House Bill included a provision that LEA's may assess a fee up to \$45 to students for driver education to recoup a portion of the funding reduction. In 2013-14 additional cuts to the driver training in Wake County include an estimated \$170,914, with a revision in the House Bill to increase the fee to \$55. It is recommended that WCPSS implement an increase in the fee beginning with registration in August 2013 and beyond. Fiscal Implications: Charging of the \$55 fee will make up for a portion of the state reduction in funding, but additional cuts will need to be made within the driver training budget by staff. Savings: None. Recommendation for Action: Board approval is requested.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To establish or give instructions concerning the Board’s negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5).

ACTION ITEM

HUMAN RESOURCES

29. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

FACILITIES

30. OFFER TO PURCHASE AND CONTRACT IN EAST RALEIGH, NEAR E-40

31. OFFER TO PURCHASE AND CONTRACT – NORTHWESTERN RALEIGH NEAR M-8

INFORMATION ITEM

HUMAN RESOURCES

32. ADMINISTRATIVE TRANSFER(S)

ADJOURNMENT