



WAKE COUNTY BOARD OF EDUCATION

August 5, 2014

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Board of Education Work Session – 2:00 P.M.

Construction Management At Risk Justification

Strategic Plan Focus Group and Survey Results

Self-Insured Dental Plan

2014-2015 Operating Budget Update
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OPEN SESSION - 5:30 P.M.

1. CALL TO ORDER

2. QUORUM DETERMINATION

3. PLEDGE OF ALLEGIANCE

4. INFORMATION

Chair’s Comments

Superintendent’s Comments

Board Members’ Comments

5. APPROVAL OF THE MEETING AGENDA

PUBLIC COMMENT 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

- 6. May 6, 2014 - Board of Education Work Session Meeting Minutes
- May 6, 2014 - Board of Education Meeting Minutes
- June 23, 2014 - Government Relations Committee Meeting Minutes

FINANCE

7. GIFTS TO THE SYSTEM

Sixty eight gifts have been donated to Wake County Public School System. The approximate value of the gifts is \$ 62,954. Fiscal Implications: Not Applicable. Savings: Not Applicable.

Recommendation for Action/Next Steps: No Action Required.

8. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change order/amendments, and contracts having a value greater than \$50,000 and not over \$100,000 and purchase orders in excess of \$250,000 for June 2014. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action/Next Steps: Not Applicable.

9. BUDGET AMENDMENTS AND TRANSFERS, 2013-2014

To report changes in the budget resulting from transactions processed during June, 2014.

Fiscal Implications:

| | | | |
|------------------------------------|---|----|-----------|
| Adjust State Public School Fund | + | \$ | 187,765 |
| Adjust Local Current Expense Fund | + | \$ | 832,402 |
| Adjust Federal Grants Fund – State | + | \$ | 203,329 |
| Adjust Capital Outlay Fund | | \$ | 0 |
| Adjust Multiple Enterprise Fund | + | \$ | 1,259,091 |
| Adjust Direct Grants Fund | + | \$ | 335,524 |
| Adjust Other Specific Revenue Fund | + | \$ | 2,153,556 |

Net Changes + \$ 4,971,667

Savings: Not Applicable. Recommendation for Action/Next Steps: No action. In accordance with Budget Resolution, administration is reporting changes in appropriations.

10. RENEWAL OF WORKERS' COMPENSATION THIRD-PARTY CLAIMS ADMINISTRATION

Wake County Board of Education is entering the second year of a three-year contract with CorVel Corporation for the Workers' Compensation Third Party Claims Administrations. This agreement includes preventative services such as nurse triage, reducing the number of potential medical claims and extended time away from work. Fiscal Implications: Funds are available in the 2014-2015 Board of Education Budget in the amount of \$1,485,021.00. Savings: Not Applicable. Recommendation for Action/Next Steps: Board approval is requested.

11. STUDENT LAPTOP COMPUTER INSURANCE FUNDS

Wake County Public School System collects a \$25 fee for laptops at the Wake NCSU Stem High School. This fee protects the student and their family when utilizing system-owned laptop computers in areas other than the school building. The coverage reduces the students' deductible for stolen or vandalized laptop computers from \$1,000 to \$0 and the funds generated through the program replaces laptop computers if a loss occurred due to theft or vandalism. This request is to appropriate \$4,000 from reserved fund balance. Fiscal Implications: Funds are available in 2014-15 reserved fund balance. Savings: N/A. Recommendation for Action/Next Steps: Board approval is requested.

12. EMPLOYEE LAPTOP COMPUTER INSURANCE FUNDS

In prior years, Wake County Public School System collected a \$25 fee from schools, departments, or employees utilizing system owned laptop computers in areas other than their duty station. This fee reduced the employee deductible for stolen or vandalized laptop computers from \$1,000 to \$0 and the funds generated through the program replaced laptop computers if a loss occurred due to theft or vandalism. Due to the amount of funds available in

the employee program, Wake County Public School System no longer collects the fee. This request is to appropriate \$5,500 for employee assigned laptops. Fiscal Implications: Funds are available in 2014-2015 reserved fund balance. Savings: N/A. Recommendation for Action/Next Steps: Board approval is requested.

13. SELF-INSURED DENTAL PLAN

WCPSS offers a self-insured dental plan and contracts with a Third Party Administrator responsible for managing the claims process. In April, Request for Proposals were issued to identify cost savings and improved benefit opportunities. A team consisting of representatives from Compensation Services and Benefits, Accounting, Human Resources and Purchasing reviewed the proposals resulting in a recommendation of Ameritas Life Insurance Corporation for dental coverage and Third Party Administration. Fiscal Implications: Funds are available in the 2014-2015 Board of Education's Budget and through collection of premiums from employees. Savings: Projected saving of over \$58,000 in Third Party Administrator fees. After year one of the agreement, additional realized savings will provide basis to further enhance benefit coverage or reduce employee premiums. Savings: Projected saving of over \$58,000 in Third Party Administrator fees. After year one of the agreement, additional realized savings will provide basis to further enhance benefit coverage or reduce employee premiums. Recommendation for Action/Next Steps: Board approval is requested.

FACILITIES

14. COMMODITY FOOD PROCESSING SERVICES: BEEF AND TOMATO PASTE PRODUCTS FOR CHILD NUTRITION SERVICES

Staff requests Board approval for commodity food processing service contracts as follows: Commodity processing of USDA beef to JTM Provisions Company in the amount of \$317,848.21, and commodity processing of USDA tomato paste to Red Gold, LLC, in the amount of \$110,145.98. Fiscal Implications: Funding is available from the 2014-2015 current expense budget. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

15. CHANGE ORDER NO. 2: APEX FRIENDSHIP HIGH

Board approval is requested for Change Order No. 2 to Balfour Beatty Construction Company for their Construction Management at Risk contract for construction of Apex Friendship High. This change order, in the amount of \$209,765.05, is for AT&T to relocate utilities due to the road widening of Old US 1 Highway. At its July 22, 2014 meeting, the Board approved a change order, in the amount of \$146,463.53, for AT&T to relocate utilities due to the road widening of Humie Olive Road. Fiscal Implications: Funding is available from the total project budget of \$62,073,741, of which \$58,785,724 is from CIP 2006 and \$3,288,017 from CIP 2006 Offsite (Public) Improvements. Savings: Not applicable. Recommendation for Action/ Next Steps: Board Approval is requested.

16. CHANGE ORDER NO. 09: TRAFFIC IMPROVEMENTS AT GREEN HOPE HIGH

Board approval is requested for Change Order No. 09 to Blue Ridge Enterprises, Inc. for their construction contract for the installation of modular units at Panther Creek High and Green Hope High plus offsite improvements at Green Hope High. This change order, in the not-to exceed amount of \$389,000, is to accommodate late design changes imposed by the NC Department of Transportation. The offsite roundabout construction was scheduled to start construction in June 2014. Because of these late changes, the scope of work has increased and the time for completion before school opening has decreased from 42 days to 23 days. This change order is to accomplish these changes. Staff will be examining the ultimate cost of this change order to ensure the acceleration assumptions are correct. There is a high concern that this change will not be accomplished before school opening. A contingency plan is being developed with the school principal. Fiscal Implications: Funds are currently encumbered within the Garner and Cary 9th Grade Center project budget. When funds are available from the CIP 2006 Offsite (Public) Improvements budget, the charges will be reclassified. Savings: Not applicable. Recommendation for Action / Next Steps: Board approval is requested.

SCHOOL PERFORMANCE

17. CALENDAR CHANGE FOR VERNON MALONE COLLEGE AND CAREER ACADEMY AND WAKE EARLY COLLEGE OF HEALTH AND SCIENCES (WECHS)

Wake Technical Community College (WTCC) has changed their Academic Calendar for April 2, 2015 and April 16, 2015. April 2, 2015 was originally a regular academic day for students at WTCC but has been changed to a workday for WTCC employees. April 16, 2015 was originally a workday for WTCC employees but has now been changed to a regular academic day for students. A revised calendar for both schools is attached. Fiscal Implications: Transportation has confirmed there are no fiscal implications. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

18. GRANT PROPOSALS

- Competitive (#02415): IBM, IBM Grant Programs / Central Services.
- Competitive (#02515): AT&T, AT&T Foundation Grants / Central Services.
- Competitive (#02615): National Aeronautics and Space Administration (NASA), Student Launch Initiative (SLI) / Individual Schools.
- Competitive (#02715): Triangle Community Foundation (TCF), Community Grantmaking Program / Individual Schools.
- Competitive (#02815): Burroughs Wellcome Fund (BWF), Science and Mathematics Grant Programs / Individual Schools.
- Competitive (#02915): Kinder Morgan Foundation, Kinder Morgan Foundation Grant / Individual Schools.
- Competitive (#03015): Darden's Restaurants, Community Grants Program / Individual Schools.
- Competitive (#03115): Moe's Southwest Grill and Alice Aycock Poe Health Center for Health Education, Moe's & Poe Garden Grant / Individual Schools.
- Competitive (#03215): Verizon Foundation, Verizon Foundation Grants / Individual Schools.
- Competitive (#03315): Target Stores, Target Foundation Grants / Individual Schools.

- Competitive (#03415): Digital Promise, Digital Promise Project / Central Services.
 - Competitive (#03515): P. Buckley Moss Foundation, Foundation Grants / Individual Schools.
 - Competitive (#03615): National Gardening Association (NGA), Kids Gardening Grant Programs / Individual Schools.
 - Competitive (#03715): NC Zoo, Keepers in the Classroom Grant Programs / Individual Schools.
 - Competitive (#03815): Knights of Columbus, Operation Lamb / Individual Schools.
 - Competitive (#03915): Captain Planet Foundation, Captain Planet Foundation Grants / Individual Schools.
 - Competitive (#04015): Kids In Need Foundation, Kids In Need Foundation Grants / Individual Schools.
 - Competitive (#04115): National Education Association (NEA) Foundation, NEA Foundation Grants / Individual Schools.
 - Competitive (#04215): Build-A-Bear Workshop, Bear Hugs Foundation Grants / Individual Schools.
 - Competitive (#04315): North Carolina Science Teachers Association (NCSTA), NCSTA Grant Programs / Individual Schools.
 - Competitive (#04415): NC Beautiful, Windows of Opportunity Grant Program / Individual Schools.
 - Competitive (#04515): NC GlaxoSmithKline Foundation, GlaxoSmithKline Corporate Grants / Central Services.
 - Competitive (#04615): Delta Kappa Gamma International Society for Key Women Educators, Mini-Grants for Teacher Awards / Individual Schools.
 - Competitive (#04715): The Beehive Collective, Beehive Collective Grant Programs / Individual Schools.
 - Competitive (#04815): State Farm®, State Farm® Company Grants / Individual Schools.
 - Competitive (#04915): John Rex Endowment, John Rex Endowment Grants / Central Services.
 - Collaborative (#05015): Belk Foundation, Foundation Grant Program / Central Services.
 - Competitive (#05115): Syngenta Foundation, Foundation Grants / Individual Schools.
- Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action / Next Steps: Staff is requesting Board approval.

19. POLICY 5530 PROMOTION AND INTERVENTION

Second Reading.

Promotion standards are based on the belief that students should meet grade level proficiency requirements in order to be promoted to the next grade level. The purpose of this policy is to ensure that appropriate interventions are provided as early as possible for students identified as unlikely to meet promotion standards. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

20. POLICY 5500 MULTI-TIERED FRAMEWORK FOR ACADEMIC ACHIEVEMENT

Second Reading.

The Board of Education believes a multi-tiered system of support for instruction and intervention is essential to provide opportunities for all students to be academically successful. A multi-tiered system of support provides the structure within which all efforts of WCPSS fit to ensure that instruction, academic, and behavioral/social emotional needs of all students are a high priority. Fiscal Implications: None. Savings: None. Recommendation for Action/ Next Steps: Board approval is requested.

21. PRE-K TUITION FEES FOR MONTESSORI PROGRAM

The Montessori Program has transitioned from Poe Elementary to Kingswood Elementary for the 2014-15 school year. A key component of the Montessori Program is a tuition based Pre-K Montessori Program at the Montessori magnet school. This tuition based Pre-K program was in place at Poe when the Montessori program was there and we need to move the program to Kingswood with the Montessori program. The cost of tuition for each Montessori pre-K student is \$600 per month. Fiscal Implications: None at this time. Savings: Not Applicable. Recommendation for Action / Next Steps: Board approval is requested.

HUMAN RESOURCES

22. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support

23. REQUEST FOR LEAVE(S)

POLICY

24. BOARD POLICY 2311: INCLEMENT WEATHER PROCEDURES

Revised; Second Reading

This policy currently is entitled "Emergency Procedures". The proposal provides better organization and clarity of both the policy and the accompanying R&P. It is proposed to revise policy name to "Inclement Weather Procedures". This revision request was reviewed by the Superintendent's Leadership Team and reviewed by the Policy Committee on 6/24/14. Fiscal Implications: Not applicable. Savings: Not applicable. Recommendation for Action: Board Approval is requested.

25. BOARD POLICY 2312: EMERGENCY PROCEDURES

New Policy; Second Reading

This proposal is for creating a new policy by splitting off a portion of Policy 2311 and making it stand alone entitled "Emergency Procedures". The proposal provides better organization and clarity of both the policy and the accompanying R&P. This revision request was reviewed by the Superintendent's Leadership Team and reviewed by the Policy Committee on 6/24/14. Fiscal Implications: Not applicable. Savings: Not applicable. Recommendation for Action: Board approval is requested.

BOARD

26. BOARD ADVISORY COUNCIL NOMINATIONS

The attached, represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board’s review and consideration. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action/ Next Steps: Board approval is requested.

ACTION ITEM

SCHOOL PERFORMANCE

27. TE 21, INC., /CASE 21

This request is for approval of a contract with TE 21, Inc., for CASE assessments. CASE Assessments a product of TE21, Inc. provides pre-made or custom benchmarks. TE21, Inc. will provide summative assessments aligned to the NC Standards. Benchmark assessments include grades 6-8 in ELA, Math, Common Core Math 1, and Grade 8 Science Essential Standards; and Grades 2-5 in Common Core ELA, Math, and Grade 5 Science Essential Standards. TE 21, Inc. will provide pre-coded answer documents with the scanning of answer documents. After the summative test administration testing window, TE21, Inc. will furnish diagnostic reports for the classroom teachers, principals and central office. The results and reports will allow teachers to provide targeted assistance and individualized instruction in preparation for EOG assessments.

Throughout the course of the 2013-2014 school year we worked to get feedback from multiple stakeholder groups regarding our use of the Case21 benchmark assessments. Based on the feedback from principals, the superintendent’s teacher advisory council and central staff the following changes were made:

- Removal of the first quarter benchmark for reading in grades 2-5 due to the volume of other mandated assessment given in the first quarter of the school year
- Elimination of the Case21 benchmark assessments for high school courses. We currently purchase another resource that can be used for this purpose as well as other needs.

These changes resulted in a savings of \$93,603.60. Fiscal Implications: The contract amount is \$548,672.00. Savings: \$93,603.60. Recommendation for Action / Next Steps: Requesting board approval.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3).
- To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C, 1232g.
- To establish or give instructions concerning the Board’s negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5).

ACTION ITEMS CONT'D

HUMAN RESOURCES

28. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

ADJOURNMENT