



WAKE COUNTY BOARD OF EDUCATION

July 23, 2013

Board of Education Work Session – 3:00 p.m.

Name for New High School Facility in Cary (H-7)

Name for New High School Facility in Southeastern Wake County/Garner Area (H-8)

Consideration of Name Change for New High School in Apex: Currently West Apex High (H-10)

Locations for New Schools

Schematic Design: H-7 High

CTE High School Update

Special Education Hiring Referral Bonus

BOARD MEETING – 5:30 P.M.

OPEN SESSION

1. **CALL TO ORDER**
2. **QUORUM DETERMINATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INFORMATION**
 - Chair's Comments
 - Superintendent's Comments
 - Board Members' Comments
5. **APPROVAL OF THE MEETING AGENDA**

PUBLIC COMMENT – 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

6. January 8, 2013 - Board of Education Meeting Minutes
- February 7, 2013 - Joint Policy & Student Achievement Committee Minutes
- March 26, 2013 - Policy Committee Minutes
- April 10, 2013 - Facilities Committee Minutes

FINANCE

7. GIFTS TO THE SYSTEM

One hundred and sixty-two gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$538,268. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: No Action is Required.

8. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for May 2013. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: Not Applicable.

9. BUDGET AMENDMENTS AND TRANSFERS, 2012-2013

To report changes in the budget resulting from transactions processed during May, 2013.

Fiscal Implications:

Adjust State Public School Fund	+ \$	251,471
Adjust Local Current Expense Fund	+ \$	0
Adjust Federal Grants Fund - State	+ \$	110,039
Adjust Capital Outlay Fund	+ \$	0
Adjust Multiple Enterprise Fund	+ \$	54,900
Adjust Direct Grants Fund	+ \$	2,922
Adjust Specific Revenue Fund	+ \$	0

Net Changes

Savings: Not Applicable. Recommendation for Action: No action. In accordance with Budget Resolution, administration is reporting changes in appropriations.

10. RENEWAL OF BLACKBOARD LICENSES

Blackboard is an online learning tool utilized in the district since 2002. Teachers use Blackboard to deliver online tests, quizzes, assign homework, and as a parent communication tool.

Blackboard is also utilized by central services departments to relay information to staff members or across the district to certain user groups. Annual fee to renew through the 2013-14 fiscal year is \$85,336.00. In addition to the standard licenses, licenses for the Mobile Learn module are also being renewed. Mobile Learn allows users to access Blackboard via mobile devices such as smart phones, iPads, iPod Touches, etc. Mobile Learn was added September 2012 and initial term was prorated to co-term with the standard license renewal. Cost for a full year of Mobile Learn is \$26,250. Total cost to renew licensing for both products is \$111,586. Fiscal Implications: Total amount of renewal is \$111,586.00. Funding is identified and planned for through the 2013-14 PRC 15 State Technology Funds. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of renewal.

11. CHANGE ORDER 5: IT PEOPLE CORPORATION SERVICES AGREEMENT

Technology Services utilizes a list of preferred vendors in providing contract personnel to supplement district staff. iT People Corporation is one of the vendors approved to serve on the list. Contract was initially executed October 1, 2011. As contracted resources have been utilized, funding has been added through prior change orders. Current change order will add funding to cover final invoiced amounts of 2012-13 fiscal year and assure funding is available for anticipated invoiced amounts through July 31. Amount pushes cumulative contract sum over \$100,000

which requires Board approval. Fiscal Implications: Total amount of change order is \$30,802.00. Funding for contracted services is identified and planned for in the 2013-14 Technology Services operating budget. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of change order.

FACILITIES

12. THIRD EXTENSION OF JOINT USE AGREEMENT WITH CITY OF RALEIGH FOR ATHENS DRIVE HIGH

The Board first entered into joint use agreements (JUA) with the City of Raleigh more than twenty years ago regarding Athens Drive High. The Board approved a new JUA for Athens Drive High on July 12, 2011, but the JUA has yet to be presented to the Raleigh City Council for approval. To protect the interests of the Board and to provide time for City of Raleigh to complete its review and approval of the JUA form, Board counsel and staff recommended approval of extensions of the JUA which were approved by the Board and City Council that expired on June 3, 2012 and June 3, 2013. The new JUA forms have yet to be presented to the Raleigh City Council. On June 18, 2013 City staff presented a third contract extension for Athens Drive High to City Council which was approved. To protect the interests of the Board and to provide additional time for the City of Raleigh to complete its review and approval of the Board-approved JUA forms, Board counsel and staff recommend approval of this additional contract extension for the Athens Drive High agreement for a four-year term or until a new JUA agreement is entered into by the parties, whichever first occurs. The proposed contract extension is attached hereto. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

13. TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT DRAINAGE EASEMENT: TOWN OF KNIGHTDALE (LOCKHART ELEMENTARY)

The Town of Knightdale is undertaking a project to make sidewalk and related drainage improvements to Smithfield Road in the Town of Knightdale adjacent to Lockhart Elementary School. No sidewalk currently exists to connect the neighboring subdivisions to the school or nearby Town park. In order to construct the improvements, a temporary construction easement containing 26,835 sq.ft. (0.617 acres), and a permanent drainage easement containing 2,318 sq.ft. (0.0532 acres) is needed on the Lockhart Elementary School site. The requested easements will not substantially interfere with the present or future use of the property. Staff requests that Board grant the requested easements. A copy of the easement document is attached with the area of the easement identified. Fiscal Implications: None. Savings: Not Applicable. Recommendation for Action: Board approval is requested.

14. CUSTODIAL SERVICES DEPARTMENT CHANGE ORDERS AND CONTRACT

Bids were received for cleaning services at various schools. Since the low bidders have current service agreements, the Custodial Services Department is requesting approval of change orders to RTP Building Maintenance, Inc., Jay's Building Maintenance, Inc., and A-K Building Maintenance, LLC, in the combined amount of \$1,110,013.97. In addition, approval of a contract, in the not-to-exceed amount of \$173,000, is being requested with The Blind Butler, Inc. for the cleaning and fireproofing of stage curtains at various schools. Fiscal Implications: Funding is included in the 2013-2014 operating budget. Savings: None. Recommendation for Action: Board approval is requested.

15. RESOLUTION: FUNDING FOR MUNICIPAL COLLABORATION PROJECTS

This resolution requests an appropriation from restricted fund balance to Scotts Ridge Elementary of \$345,000 and Sycamore Creek Elementary of \$26,845.85. This amount represents municipal collaboration funds that were closed into a restricted fund balance at fiscal year end June 30, 2013, and must be reallocated for the new fiscal year 2013 – 2014. Fiscal Implications: Total of this appropriation request is \$371,845.85. Savings: Not applicable. Recommendation for Action: Board approval is requested.

16. CHANGE ORDER NO. CM-01: ABBOTTS CREEK ELEMENTARY

Board approval is requested for Change Order CM-01 to Barnhill Contracting Company. This change to their Construction Manager at Risk contract is to change the terms and conditions from reimbursable General Conditions to lump sum General Conditions. This is a zero cost change order and the revised terms and conditions are contained in the standard form of agreement approved by the Board attorney. Fiscal Implications: Funding, in the amount of \$2,360,840, is currently available, of which \$2,307,040 is from CIP 2006 and \$53,800 is from CIP 2006 Offsite (Public) Improvements. Funding from CIP 2013 will be needed to fund construction. Savings: Approximately \$250,000 on overhead expense. Recommendation for Action: Board approval is requested.

17. CONSTRUCTION MANAGER ASSIGNMENT: WEST APEX HIGH

In February 2012, the Board entered into a Construction Manager at Risk (CM) Agreement with D.H. Griffin Construction, LLC and Metcon, Inc., a Joint Venture, for the construction of the new West Apex High School. School system staff recently learned that D.H. Griffin Construction, LLC is changing its business model and would like to assign the performance and completion of its obligations pursuant to the CM agreement to Balfour Beatty Construction, LLC. In order to facilitate the assignment, the Board has been asked to approve the attached assignment and assumption and novation agreement. Board counsel has reviewed and approved the attached agreement. Balfour Beatty Construction, LLC has successfully completed the construction of several schools for the school system so staff does not object to the assignment. Fiscal Implications: None. Savings: Not applicable. Recommendation for Action: Board approval is requested.

18. DESIGN CONSULTANT WAIVER FOR ATHENS DRIVE STADIUM

This resolution is presented to waive the traditional designer selection process and to select Anegram Studio PA, for the design of the Athens Drive High School stadium. This request is in accordance with NCGS 143-64.32, which allows exemptions to the statutory selection process. Anegram Studio, PA is one of the designers on the Master Design Consultant Services list for capital projects less than \$1,000,000. They were selected to perform the study of the various options to solve the problem of an outdated stadium that had minimal improvements in the past 30 years. They performed well with this study; developing and presenting several alternatives for consideration by the Facilities Committee. The specific reason for this exemption is this designer's familiarity with this facility and this waiver will expedite the project. Staff recommends selection of Anegram Studio, PA. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

19. ACCURATE COMMUNICATIONS, INC.

Wake County Public School System is contracting with Accurate Communication Inc. to provide interpretation and transliteration services for classroom and extra-curricular activities for hearing impaired students in Wake County Public Schools. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$413,578.50 is to be used to pay for the cost of these services. Savings: N/A. Recommendation for Action: Board Approval is requested.

20. AMENDMENT THREE TO GLOBAL TRANSLATION SYSTEMS, INC.

Federal and state laws require that public school systems must ensure that the parents of a child with a disability are afforded the opportunity to participate in developing their child's Individualized Education Program (IEP). This includes providing an interpreter for parents whose native language is other than English. We are contracting with Global Translation Systems to provide interpretation services for families of students with disabilities. This contract is being increased by \$90,000 to cover the increase in the number of requests for interpreters and also for translating written documents. Funding Implications: Funding in the Special Education Services' budget in the amount of \$90,000 is to be used to pay the cost of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

21. AMENDMENT ONE TO PUBLIC CONSULTING GROUP

As a result of our 2009 – 2010 cost report, WCPSS Special Education Services received additional funds for Medicaid Fee for Services. PCG receives 15% of any revenue we receive. Because of the additional funds we received, we are increasing our contract with PCG by \$330,000. Funding Implications: Funding in the Special Education Services' budget in the amount of \$330,000 is to be used to pay the cost of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

22. GRANT PROPOSALS

- Competitive (#00114): MetLife Foundation, National Association of Secondary School Principals (NASSP), Breakthrough Schools Project / Individual Schools.
- Competitive (#00214): American Honda Foundation, Honda Foundation Grant Program / Individual Schools.
- Competitive (#00314): State of NC, Office of the Governor, Share Our Strength No Kid Hungry NC Program / Individual Schools.
- Competitive (#00414): DonorsChoose, DonorsChoose Grant Program / Individual Schools.
- Competitive (#00514): Target Stores, Field Trip Grant Program / Individual Schools.
- Competitive (#00614): Wake Electric Cooperative, Bright Ideas Grant Program / Individual Schools.
- Competitive (#00714): Walmart Store and Sam's Club Giving Program / Individual Schools.
- Competitive (#00814): Toshiba, American Foundation Grants / Individual Schools.
- Competitive (#00914): Verizon Foundation, Verizon Foundation Grants / Individual Schools.
- Competitive (#01014): Office Depot, Listen Learn Care Program / Individual Schools.

- Competitive (#01114): Wake Electric Membership Corporation, Classroom Technology Grant Program / Individual Schools.
- Competitive (#01214): Home Depot, Building Healthy Communities Grant Program / Individual Schools.
- Competitive (#01314): The Mockingbird Foundation, Inc., Mockingbird Grant Program / Individual Schools.
- Competitive (#01414): Lowe’s Corporation, Charitable and Educational Foundation Grants / Individual Schools.
- Competitive (#01514): WeAreTeachers, Teacher and Classroom Grants / Individual Schools.
- Competitive (#01614): ING Foundation, ING Foundation Grants / Individual Schools.
- Competitive (#01714): Mr. Holland’s Opus Foundation, Music Grant Program / Individual Schools.
- Competitive (#01814): National Aeronautics and Space Administration (NASA), Student Launch Initiative / Individual Schools.
- Competitive (#01914): Triangle Community Foundation (TCF), Community Grantmaking Program / Individual Schools.
- Competitive (#02014): Digital Wish, Teacher and Classroom Grants / Individual Schools.
- Competitive (#02114): North Carolina School Library Media Association (NCSLMA), NCSLMA Grant Programs / Individual Schools.
- Competitive (#02214): Burroughs Wellcome Fund (BWF), Science and Mathematics Grant Programs / Individual Schools.
- Competitive (#02314): Adopt-A-Classroom, Classroom Grants / Individual Schools.
- Competitive (#02414): North Carolina Community Foundation (NCCF), Community Grant Programs / Individual Schools.
- Competitive (#02514): CVS, CVS Caremark Community Grants / Individual Schools.
- Competitive (#02614): Kinder Morgan Foundation, Kinder Morgan Foundation Grant / Individual Schools.
- Competitive (#02714): National Endowment for the Arts (NEA), NEA Grant Programs / Individual Schools.
- Competitive (#02814): Darden’s Restaurants, Community Grants Program / Individual Schools.
- Competitive (#02914): Moe’s Southwest Grill and Alice Aycock Poe Health Center for Health Education, Moe’s & Poe Garden Grant / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

HUMAN RESOURCES

23. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support
3. Contract for Central Service Administrators

BOARD

24. BOARD ADVISORY COUNCIL REPORT

The Board Advisory Council Report for District 5 is attached for the 2012-2013 school year for the Board of Education to review and approve. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested for the reports submitted.

ACTION ITEMS

FACILITIES

25. OFFER TO PURCHASE AND CONTRACT FOR SALE OF SURPLUS PROPERTY: 3600 WAKE FOREST ROAD

The Board of Education owns a 5.50 acre tract of land located at 3600 Wake Forest Road, Raleigh, NC, having Wake County PIN #1715-37-5934, which tract was owned and operated as central offices for the Wake County Public School System. The Board of Education declared it as surplus and ordered its sale on November 9, 2010. At its December 6, 2010 meeting, the Wake County Board of Commissioners confirmed that it had no interest in acquiring the property. After advertisement of the property for sale, Board staff received several offers and recommends Board consideration of the highest offer. Terms and conditions of an Offer to Purchase and Contract have been reached to sell the tract to 3600 WFR, LLC, at a purchase price of \$5,100,000. Fiscal Implications: Upon approval of the Crossroads administrative offices lease in June 2010, funds were set aside from the Property Acquisition and Life Cycle Replacement accounts to create a sinking fund that together with interest earned will offset part of the lease operating cost. At the time, the Strategic Analysis projected revenue from this property sale to be \$7,919,600, and a recent appraisal update has indicated a value of \$6,800,000. Upon sale of this property, \$5,100,000 will be restored to the Property Acquisition account and then will be available for reallocation to other projects. Savings: Not applicable. Recommendation for Action: Staff requests Board approval of the conditions and terms of the proposed contract, conditioned upon and subject to completion of the advertisement and upset process as described in N.C.G.S. 115C-518 and N.C G.S. 160A-269.

POLICY

26. BOARD POLICY 6204: TEMPORARY MEMBERSHIP CAPPING

Revised: First Reading

The revisions to this policy were reviewed by the Superintendent's Leadership Team on 5/6/13. This same information was presented at the Policy Committee meeting on 6/25/13. The Policy Committee approved a recommendation to change the dates to April 30. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- Pursuant to G.S. 143-218.11 (a)(1) to consider confidential student information protected under G. S. 20 U.S.C. 1232(g) and pursuant to G.S. 143-318.11 (a)(3) to consult with the Board's attorney in order to preserve the attorney-client privilege including with regard to the matter of S.F. by her mother V.F. vs. the Wake County Board of Education.

- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3) due to current litigation, Panther Creek-Raleigh, LLP and Cary Park Associates, LLC, Plaintiffs, vs. Town of Cary and Wake County Board of Education, Defendants. Wake County Superior Court Case #11-CVS-18623.

ACTION ITEMS

HUMAN RESOURCES

27. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

28. ADMINISTRATIVE TRANSFER(S)

ADJOURNMENT