



**WAKE COUNTY BOARD OF EDUCATION**

**June 18, 2013**

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**Board of Education Work Session –2:30 P.M.**

New Bus Driver Referral Incentive  
Transportation Department Bus Driver Attendance Bonus  
Transportation Department Update on EC Transportation and Parts Outsourcing  
Offer to Purchase and Contract for Sale of Surplus Property: 3600 Wake Forest Rd.  
Powerschool Student Information System Update  
2013-2014 Operating Budget Update  
Single Subject Acceleration  
Review of Policy 6410: Code of Student Conduct Level 1 Violations  
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**BOARD MEETING – 5:30 P.M.**

**OPEN SESSION - REVISED**

1. **CALL TO ORDER**
2. **QUORUM DETERMINATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INFORMATION**  
Chair's Comments  
Superintendent's Comments  
Board Members' Comments
5. **APPROVAL OF THE MEETING AGENDA**

**PUBLIC COMMENT – 6 P.M.**

*Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

**INFORMATION ITEM**

**BOARD**

**6. TASK FORCE FOR CREATING SAFER SCHOOLS IN WAKE COUNTY**

Captain Al White and Sheriff Donnie Harrison will present a review of Task Force recommendations for creating safer schools in Wake County. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Information only.

**FACILITIES**

**7. NAME FOR NEW HIGH SCHOOL FACILITY IN CARY (H-7)**

*First Reading*

On or about December 19, 2008, the Board of Education acquired 88.09 acres for use as a high school in the H-7 target area, with a school originally scheduled to open in 2013. The site was master planned together with the adjacent Town of Cary park site. Naming of the new high school facility is now requested. The following names are proposed for consideration (1) Green Level High (2) White Oak High, (3) Roberts Road High, and (4) Southwest Cary High. Green Level High is proposed because of the site's proximity to the Green Level community, and will help to identify the location of the site and establish a community identity for the facility. White Oak High is proposed because it identifies the township in which the school site is located. Roberts Road High is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. Southwest Cary High is proposed because it identifies the area of the Town of Cary in which the school site is located. Fiscal Implications: None. Savings: None. Recommendation for Action: This item is presented for information only and Board approval will be requested at the second presentation to the Board.

**8. NAME FOR NEW HIGH SCHOOL FACILITY IN SOUTHEASTERN GARNER (H-8)**

*First Reading*

On or about October 31, 2008, the Board of Education acquired 60.9 acres for use as a high school in the H-8, southeastern Wake, Garner target area. Naming of the new high school facility is now requested. The following names are proposed for consideration (1) Southern Garner High (2) Clifford Road High, (3) Cade Springs High and (4) Buffaloe High. Southern Garner High is proposed as it identifies the area of the town where the school site is located, and will help to identify the location and establish a community identity for the facility. Clifford Road High is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. Cade Springs High is proposed as there was formerly a school in the area from the 1800s through 1926 where residents in the area of the H-8 site attended school. Naming the site would help preserve a link to the community's past. Buffaloe High is proposed as the Buffaloe family has owned significant amounts of land in the area of the school site for over one hundred years. The family was influential in the founding of Garner as J.S. Buffaloe was among the first town officials in 1905, serving as an alderman. Fiscal Implications: None. Savings: None. Recommendation for Action: This item is presented for information only and Board approval will be requested at the second presentation to the Board.

**CONSENT ITEMS**

**FINANCE**

**9. CONTRACT FOR GRAPHIC INFORMATION SOFTWARE (GIS) SUPPORT SERVICES**

WebInsights, Inc. provides technical support for subdivision and apartment maintenance, street centerline and address maintenance, student geo-coding, street network analysis, reassignment and attendance area maintenance, growth calculations, appeal hearing scheduler, East Wake High School(EWHS) small school choice selection, assignment lookup utility, parcel based assignment planning, and management of the parcel database. The 2013-14 contract combines two separate contracts from the 2012-13 school year. Fiscal Implications: The annual contract amount is \$120,000. Savings: N/A. Recommendation for Action: Board approval is requested.

**10. MCNATTON TECHNOLOGIES LLC: ENTERPRISE SYSTEMS SUPPORT SERVICES AGREEMENT**

The current contract for enterprise systems support services expires June 30. Therefore an RFP was released April 14, 2013 for qualified vendors to bid on these services. Enterprise systems support includes not only traditional server support but also requires expertise in a variety of areas including network operations, information security and application development. Five vendors showed interest in bidding but only two proposals were received. Select Technology Services' staff reviewed and discussed the proposals. All were in agreement to recommend McNatton Technologies be awarded a contract to provide the service. A one-year contract with the option of renewal for up to three additional one-year terms will be executed. Initial term will run July 1, 2013 through June 30, 2014. Monthly fixed rate will be \$58,500. Fiscal Implications: Total amount required for 2013-14 will be \$702,000. Funding for contracted services is identified and planned for in the 2013-14 Technology Services operating budget. Savings: New monthly fixed rate for services is \$7,100 less than current rate of \$65,600. This equates to an annual savings of \$85,200. Recommendation for Action: Staff is requesting Board approval of contract.

**FACILITIES**

**11. JOINT USE AGREEMENT RENEWAL: BROUGHTON HIGH**

Since April 3, 1990, Wake County Public School System and the City of Raleigh have shared use of the multi-purpose field (also known as Fletcher Field) located partially on City-owned property and partially on Board-owned property. Terms and conditions of a Joint Use Agreement have been reached to continue this relationship and to formally document the use and maintenance arrangements. The Board will have access and be responsible for scheduling use of the multi-purpose field during school hours and shall have priority of scheduling the use of the multipurpose field during non-school hours for school events. The City will schedule use of the field after normal school hours or when not needed by the school. The City will be responsible for all routine maintenance. The Board and City will share the monthly utility costs of irrigation of the multipurpose field and future renovation costs and major irrigation system repairs or replacement costs associated with the multi-purpose field. The term of this agreement is 25 years. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval requested.

**12. BIDS: GARNER 9TH GRADE CENTER ROADWAY IMPROVEMENTS**

Bids for Garner 9th Grade Center roadway improvements were received on June 12, 2013. Staff and Ramey Kemp & Associates, Inc. recommend award of the single-prime general contract to Triangle Grading & Paving, Inc., in the amount of \$630,000. Fiscal Implications: Funding is available from the total project budget of \$15,531,275, of which \$14,762,790 is from Garner/Cary 9th Grade Centers and \$774,485 is from Offsite Improvements. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**13. LEASE AGREEMENT: MODULAR SPACE CORPORATION ANNUAL LEASE**

Staff recommends approval of lease payments to Modular Space Corporation, totaling \$239,604 for the period July 1, 2013 through June 30, 2014, in accordance with the Master Lease Agreement approved by the Board of Education on March 6, 2012. The lease payments are for 80 existing modular buildings at 32 campuses, which provide 83 classrooms for 1,970 students. Fiscal Implications: Funding is available in the capital outlay portion of the operating budget for

2013-2014. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**14. LEASE AGREEMENT: VANGUARD MODULAR BUILDING SYSTEMS, LLC ANNUAL LEASE**

Staff recommends approval of lease payments, to Vanguard Modular Building Systems, LLC, totaling \$756,780 for the period July 1, 2013 through June 30, 2014, in accordance with the Master Lease Agreement approved by the Board of Education on March 6, 2012. The lease payments are for 18 existing modular buildings at 13 campuses, which provide 116 classrooms for 2,810 students. Fiscal Implications: Funding is available in the capital outlay portion of the operating budget for 2013-2014. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**15. LEASE AGREEMENT: M SPACE HOLDINGS ANNUAL LEASE**

Staff recommends approval of lease payments to M Space Holdings, LLC, totaling \$146,340 for the period July 1, 2013 through June 30, 2014, in accordance with the Master Lease Agreement approved by the Board of Education on March 6, 2012. The lease payments are for 3 existing modular buildings at three campuses, which provide 24 classrooms for 576 students. Fiscal Implications: Funding is available in the capital outlay portion of the operating budget for 2013-2014. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**16. DESIGN PHASE CHANGE ORDER NO. 01: M-8 MIDDLE**

Board approval is requested for Design Phase Change Order No. 01 to Ratio Architects, Inc., in the amount of \$446,690, to fund the design contract for M-8 Middle through the permitting phase. The consultant was previously authorized to provide services through the design development phase only. The contract amount authorized to date will be \$967,828. Fiscal Implications: Funding, in the amount of \$1,213,000, is currently available of which \$1,200,000 is from CIP 2006 and \$13,000 is from Offsite (Public) Improvements. The remainder of design and all of construction will be funded partly from \$43,800,000 in additional County funding and partly from the next building program. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**17. RESOLUTION: CIP 2006 APPROPRIATION AND REALLOCATION REQUEST**

This resolution requests that the funds currently in Apex High Design be appropriated and reallocated for the design of Green Elementary School. The Green Elementary project is being proposed in the next bond program and design is scheduled to start soon. Savings in CIP 2006 and the remainder of the Apex High Design funds are also being reallocated to the Athens Drive Stadium for startup design, to Offsite (Public) Infrastructure for needed offsite improvements at the Garner 9th Grade Center, and to Building Permits. The details of this resolution are shown on the attachment. Fiscal Implications: Funds are available from CIP 2006 in accordance with the approved spending plan. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**18. RESOLUTION: CIP 2013 APPROPRIATION REQUEST FOR SECURITY AND PROPERTY**

This resolution requests that the funds from the recent sale of 2/3 bonds be appropriated for Security and Property Acquisition. The security funds will be used for critical infrastructure associated with school access and for property needed for 2016 opening elementary schools and a land banked high school. The details of this resolution are shown on the attachment. Fiscal

Implications: Funds are available from the recent sale of 2/3 bonds by the County. Savings: Not applicable. Recommendation for Action: Board approval is requested.

## **SCHOOL PERFORMANCE**

### **19. AMIKIDS, INC.**

This is the fourth year Wake County Public School System, Special Education Services has contracted with AMIKIDS, Inc. to provide on-site alternative instructional services for students with disabilities that have been long term suspended. Instructional services will be provided in accordance with North Carolina Department of Education and Wake County Schools policies and procedures. AMIKIDS will serve a maximum of forty (40) students per day in grades 6 through 12. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$427,860 will be used to pay the cost of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

### **20. CASE21 BENCHMARK ASSESSMENT CONTRACT**

The primary purpose of the contract with Case21 is to provide quarterly benchmark assessments to our schools. This will be our third straight year of contracting services from Case21. Benchmark assessments allow us to assess students on a quarterly basis in state tested subjects to track student performance, identify areas for improvement and intervention, and to disaggregate data in order to meet the individual needs of students. The contract provides detailed reporting to schools by student subgroup, by standard, and with projected proficiencies.

The benchmark assessments are provided for:

- High School: English 10, Common Core Math 1, Biology
- Middle School: Grades 6-8 English Language Arts, Math, CCM 1, 8<sup>th</sup> Grade Science
- Elementary School: Grades 2-5 in English Language Arts, Math, and 5<sup>th</sup> Grade Science

The agreement will also provide access to items for teachers to use for formative assessments.

Fiscal Implications: The pricing for all products during the period beginning July 1, 2013 and concluding June 30, 2014 total \$642,274.60. Funding is being provided by the district. Savings: N/A. Recommendation for Action: Board approval is requested.

### **21. THE CHESHIRE CENTER**

Wake County Public Schools Special Education Services has contracted with The Cheshire Center for eight (8) years to provide speech/language therapy services and provide coverage for staff on leave. WCPSS will pay a total contract amount not to exceed \$317,356. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$317,356 is to be used to pay the cost of these services. Savings: N/A. Recommendation for Action: Board approval is requested.

### **22. AMENDMENT TWO TO PUBLIC CONSULTING GROUP (PCG) CONTRACT**

PCG will provide Wake County Public Schools with a Student Incident and Reporting System (SIRS) and Response to Instruction-Behavior System (RtI-B) to be implemented through a fourteen month contract term from April 2013 through June 30, 2014. Planning and implementation of the SIRS base system began in April 2013 at a cost of \$58,000. Development

of RtI-B will begin in July 2013 and the system will be available for controlled rollout in January 2014 at an additional cost of \$287,000. Fiscal Implications: Cost of the contract will increase by \$287,000. Savings: N/A. Recommendation for Action: Board approval is requested.

**23. CONTRACT WITH WAKE COUNTY PARENT CONSULTANTS**

Wake County Parent Consultants (WCPC) will provide parent counseling and education services to families of young children ages birth through kindergarten at Project Enlightenment. The contract with WCPC originally began in January 2011 and 2013-14 will be the first year of a new contract with WCPC per RFP 251-14-2. Fiscal Implications: The total contract amount is \$199,107.00. Savings: N/A. Recommendation for Action: Board approval is requested.

**STUDENT ASSIGNMENT**

**24. TUITION FEE FOR NON-RESIDENT STUDENTS FOR 2013-2014**

Tuition for non-resident students for the 2012-13 school year was set at \$2,660.00. The staff of the Office of Student Assignment recommends that the tuition fee for non-resident students for the 2013-2014 school year be set at \$2,596.90. The recommended fee, as calculated by the Accounting Department, is based on the 2013-2014 county tax appropriation for current expense, capital outlay and capital improvement. There were no non-resident students paying tuition for the 2012-2013 school year. Fiscal Implications: Fees collected will go into the general fund. Savings: N/A. Recommendation for Action: Board approval is requested.

**HUMAN RESOURCES**

**25. RECOMMENDATION FOR EMPLOYMENT**

1. Professional
2. Support
3. Contract for Central Service Administrators

**BOARD**

**26. BOARD ADVISORY COUNCIL REPORTS**

The Board Advisory Council Reports for District 7 and District 9 are attached for the 2012-2013 school year for the Board of Education to review and approve. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested for the reports submitted.

**ACTION ITEMS**

**FINANCE**

**27. ADOPTION OF THE 2013-2014 ANNUAL BALANCED BUDGET RESOLUTION**

State statute requires the Wake County Public School System to adopt a budget resolution prior to the beginning of the fiscal year on July 1. The 2013-2014 budget resolution provides the legal document necessary for auditors to see the beginning budget for the school system. The auditors will review the budget resolution and compare it to the July 1 budget on Oracle to verify our starting point for the year. Any revisions to the budget after July 1 are reported to the Board of Education monthly. There may be changes to the budget based on actions approved by the Board of Education during the year. These would also be processed upon approval, and the resulting entry included in the monthly summaries. Additional information is attached. Fiscal Implications: To establish the Adopted Budget for the Wake County Public School system for 2013-2014 year prior to the beginning of the fiscal year as required by state statute. The budget resolution includes county appropriation revenue for the operating budget of \$XXX, XXX, XXX

as approved by the Wake County Commissioners. Savings: Not Applicable. Recommendation for Action: To approve the annual budget resolution for fiscal year 2013-2014 in accordance with G.S.115C-425, 115C-426, 115C-432, and 115C-433.

## **FACILITIES**

### **28. TRANSPORTATION DEPARTMENT BUS DRIVER ATTENDANCE BONUS**

The bus driver attendance bonus implemented during the Fall of 2012 proved to be effective in driving attendance. In preparation for the opening of the 2013-14 year, an attendance bonus initiative is recommended. All bus drivers, permanent substitute bus drivers, and bus driver team leads who meet the qualification requirements will be eligible for the bonus. The recommendation provides the opportunity for qualifying bus drivers to be eligible for up to a \$1k bonus during the 2013-14 school year, with \$500 payable in December of 2013 and \$500 payable in June 2014. Fiscal Implications: The number of employees qualifying for the retention/attendance bonus will drive the total cost of the initiative. It is estimated the cost will not exceed \$1.1m for 2013-14. Savings will accrue from the Transportation Department reorganization funding in 2012-13 and be reserved for funding this initiative. Savings: N/A Recommendation for Action: Board approval is requested.

### **29. NEW BUS DRIVER REFERRAL INCENTIVE**

WCPSS continues to seek out new candidates to fill vacant bus driver positions in preparation for the opening of the 2013-14 school year. As a targeted initiative to meet this goal, a recommendation is being made to offer a \$100 referral bonus to any current WCPSS bus driver referring a candidate that becomes a fully licensed bus driver with the district. Fiscal Implications: The estimated maximum cost of the referral incentive for fiscal year 2013-2014 is \$19,400. The estimate is based upon current vacancies and anticipated turnover. Savings will accrue from the Transportation Department reorganization funding in 2012-13 and be reserved for funding this initiative. Savings: N/A Recommendation for Action: Board approval is requested.

### **30. OFFER TO PURCHASE AND CONTRACT FOR SALE OF 80.802 ACRES OF SURPLUS PROPERTY: FORESTVILLE ROAD**

The Board of Education owns an 80.802 acre tract of land located at 2618 Forestville Road, Raleigh, NC, having Wake County PIN #1748-43-5922, which tract was initially acquired for location of a high school and elementary school. The Board of Education declared it as surplus and ordered its sale on August 16, 2011. At its November 7, 2011, meeting, the Wake County Board of Commissioners confirmed that it had no interest in acquiring the property. After advertisement of the property for sale, Board staff received three offers, and recommends Board consideration of the highest offer. Terms and conditions of an Offer to Purchase and Contract have been reached to sell the tract to Southeastern Residential Holdings, LLC, at a purchase price of \$47,250 per acre, which amounts to a total purchase price of \$3,817,894.50. A copy of the Offer To Purchase and Contract is attached. Fiscal Implications: Estimated gross income to the board of Education “to reduce the County’s bonded indebtedness for schools or for future land acquisitions for schools” is \$3,817,894.50. Savings: Not applicable. Recommendation for Action: Board approval is requested for the conditions and terms of the proposed contract, conditioned upon and subject to completion of the advertisement and upset and process as described in N.C.G.S. 115C-518 and N.C G.S. 160A-269.

**BOARD**

**31. APPOINTMENT OF THE SUPERINTENDENT OF WAKE COUNTY PUBLIC SCHOOLS**

On January 8, 2013 the Board of Education hired Executive Recruitment Firm, McPherson and Jacobson to conduct a national search for a Superintendent. After an extensive recruitment effort, McPherson and Jacobson recommended a list of candidates to the Board on April 8th. On that same day the Board selected four semi finalists. On May 14<sup>th</sup> and May 15<sup>th</sup> the board interviewed the four semi finalists and selected 3 finalists. On May 28<sup>th</sup> and 29<sup>th</sup>, the three finalists visited WCPSS and the Raleigh community. They participated in school site visits, meetings with central office staff, a public forum, and interviews with the Board. On May 29<sup>th</sup>, at the conclusion of the final interviews and after deliberation, the Board voted to begin negotiations with the selected candidate. Fiscal Implications: Salary contract and negotiations to be determined. Savings: N/A. Recommendation for Action: Board approval is requested.

**CLOSED SESSION**

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).

**ACTION ITEMS**

**HUMAN RESOURCES**

**32. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

**ADJOURNMENT**