



WAKE COUNTY BOARD OF EDUCATION

June 17, 2014

Board of Education Work Session – 3:30 P.M.

Board Quarterly Forecast

Updated Elementary Circle Map

Overview of Strategic Plan Focus Group Session Results and Emerging Themes

Update on 2014-15 Operating Budget

OPEN SESSION - 5:30 P.M.

1. CALL TO ORDER

2. QUORUM DETERMINATION

3. PLEDGE OF ALLEGIANCE

4. INFORMATION

Chair's Comments

Superintendent's Comments

Board Members' Comments

5. APPROVAL OF THE MEETING AGENDA

PUBLIC COMMENT 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

RECOGNITION

SCHOOL PERFORMANCE

6. RECOGNITION OF THE SPRING SPORTS SEASON ATHLETIC TEAM STATE CHAMPIONS

The North Carolina High School Athletic Association (NCHSAA) recognizes athletic accomplishments by providing state championships in 23 sports throughout the school year. Several other areas of sport competition also award state championships. The spring sports season is complete, and Wake County schools have received the following state championships.

They are:

- Broughton High School Boys' Golf won the NCHSAA State Championship.
- Wakefield High School Boys' Tennis won the NCHSAA State Championship.

Fiscal Implications: N/A. Savings: N/A. Recommendation for Action/Next Steps: For recognition only.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

- 7. March 18, 2014 - Board of Education Meeting Minutes
- April 8, 2014 - Board of Education Work Session Meeting Minutes
- April 8, 2014 - Board of Education Meeting Minutes
- May 14, 2014 - Facilities Committee Meeting Minutes

FINANCE

8. OASYS CONSULTING, INC. PROFESSIONAL SERVICES AGREEMENT

A contract is being offered to a contractor currently providing development services to Student Information Systems under another vendor. By going direct, this individual will charge a lower hourly rate than is currently being paid. A one-year contract will be executed July 1, 2014 with the option for renewal of up to two consecutive one-year terms. Services will be invoiced monthly for actual hours provided. Fiscal Implications: Total amount of contract is \$150,000.00. Funding is identified and planned for in the Technology Services 2014-15 operating budget. Savings: By going direct with vendor, district will save \$37,200.00 annually in comparison to current rate. Recommendation for Action / Next Steps: Staff is requesting Board approval of contract.

9. RENEWAL OF BLACKBOARD, INC. LICENSES

Blackboard is an online learning tool utilized in the district since 2002. Teachers use Blackboard to deliver online tests and quizzes, assign homework, and as a parent communication tool. Blackboard is also utilized by central services departments to relay information to staff members or across the district to certain user groups. Mobile Learn is a module added in September 2012 that allows users to access Blackboard via mobile devices. Licenses are renewed on an annual basis and renewal is co-termed with fiscal year. Fiscal Implications: Total amount to renew all licenses is \$117,165.50. Funding is identified and planned for in the PRC 15 State Technology Fund. Savings: Not applicable. Recommendation for Action / Next Steps: Staff is requesting Board approval of renewal.

10. VOLUNTARY STUDENT & ATHLETIC INSURANCE

The Wake County Public School System has maintained Voluntary Student Accident Insurance, High School Athletic Accident Insurance, Middle School Catastrophic Accident Insurance, Adult Volunteers, and Blanket Overnight Field Trips to manage the risk of potential losses. WCPSS bids High School Athletic and Voluntary Student Accident Insurance as a package to minimize cost to the school system and the parents. Staff released Request for Proposals and received bids from four providers. A three member team evaluated the bids and recommended the Young Group's proposal for 2014-2015, the lowest of all bids, at a cost of \$122,448. This is the first year of a three year proposal. Fiscal Implications: Funds are available in the 2014-2015 Risk Management Budget. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

11. TUITION FEE FOR NON-RESIDENT STUDENTS FOR 2014-15

Tuition for non-resident students for the 2013-14 school year was set at \$2,596.90. The staff of the Office of Student Assignment recommends that the tuition fee for non-resident students for the 2014-15 school year be set at \$2,564.38. The recommended fee, as calculated by the Accounting Department, is based on the 2013-14 county appropriation for current expense, capital outlay and capital improvement. There were four seniors paying for the full year and two

seniors who paid for two quarters. Fiscal Implications: Fees collected will go into the general fund. Savings: N/A. Recommendation for Action / Next Steps: Staff is requesting Board approval.

12. ALVES EDUCATIONAL CONSULTANTS GROUP CONTRACT EXTENSION

Alves Educational Consultants Group, Ltd., provides application software and related support services to the WCPSS Office of Student Assignment. A contract extension in the amount of \$250,000 is now being requested to extend the contract through the 2014-15 school year. There is no change to the fee structure for software and services, which is not to exceed \$20,000 per month, and with any travel expenses billed in addition to the monthly fee, not to exceed \$10,000. Fiscal Implications: Funding is available. Savings: N/A. Recommendation for Action / Next Steps: Staff is requesting Board approval

13. CONTRACT EXTENSION FOR GRAPHIC INFORMATION SOFTWARE (GIS) SUPPORT SERVICES

WebInsights, Inc. provides technical support for subdivision and apartment maintenance, street centerline and address maintenance, student geo-coding, street network analysis, reassignment and attendance area maintenance, growth calculations, appeal hearing scheduler, East Wake High School (EWHS) small school choice selection, address lookup utility, parcel based assignment planning and management of the parcel database. A contract extension in the amount of \$120,000 is now being requested to extend the contract through the 2014-15 school year. There is no change to the fee structure for software and services, which is not to exceed \$10,000 per month. Fiscal Implications: Funding is available. Savings: N/A. Recommendation for Action / Next Steps: Staff is requesting Board approval

14. PROFESSIONAL MAIL SERVICES, INC. SERVICE CONTRACT

This contract will continue to provide mail presort services for the Wake County Public School System by Professional Mail Services, Inc. Professional Mail Services, Inc. processes outgoing US mail for Wake County Public School System including all schools and central services departments. Fiscal Implications: Funding of \$495,000.00 is available for the next three years at a spending rate of \$165,000.00 annually through the mailroom budget. Savings: \$255,000.00 savings over a three year period. Recommendation for Action / Next Steps: Board approval is requested.

15. EXCEPTIONAL CHILDREN'S TRANSPORTATION CONTRACTS 2014-2015

The Transportation department has negotiated with seven (7) vendors to provide transportation for our exceptional children for the fiscal year 2014-2015. The sum of the seven (7) contracts is \$12,127,224. Fiscal Implications: Funding is available in the 2014-2015 budget as approved by the Board of Education. Savings: N/A. Recommendation for Action / Next Steps: Board Approval is requested.

FACILITIES

16. LEASE AGREEMENT: MODULAR SPACE CORPORATION ANNUAL LEASE

Staff recommends approval of a lease payment to Modular Space Corporation, totaling \$236,904 for the July 1, 2014 through June 30, 2015 fiscal year, in accordance with the Master Lease Agreement approved by the Board of Education on March 6, 2012. The lease payments are for 79 existing buildings at 31 campuses, which provide 83 classrooms for 1,970 students. This is in accordance with the attached modular master plan. Fiscal Implications: Funding is included in

the 2014-2015 operating budget request. Savings: Not applicable. Recommendation for Action / Next Steps: Board approval is requested.

17. LEASE AGREEMENT: M SPACE HOLDINGS ANNUAL LEASE

Staff recommends approval of a lease payment to M Space Holdings, LLC, in the amount of \$146,340 for the July 1, 2014 through June 30, 2015 fiscal year, in accordance with the Master Lease Agreement approved by the Board of Education on March 6, 2012. The lease payments are for 3 existing buildings at 3 campuses, which provide 24 classrooms for 576 students. This is in accordance with the attached modular master plan. Fiscal Implications: Funding is included in the 2014-2015 operating budget request. Savings: Not applicable. Recommendation for Action / Next Steps: Board approval is requested.

18. LEASE AGREEMENT: VANGUARD MODULAR ANNUAL LEASE

Staff recommends approval of a lease payment to Vanguard Modular Building Systems, LLC, in the amount of \$673,296 for the period July 1, 2014 through June 30, 2015 fiscal year, in accordance with the Master Lease Agreement approved by the Board of Education on March 6, 2012. The lease payments are for 16 existing buildings at 12 campuses, which provide 102 classrooms for 2,458 students. This is in accordance with the attached modular master plan. Fiscal Implications: Funding is included in the 2014-2015 operating budget request. Savings: Not applicable. Recommendation for Action / Next Steps: Board approval is requested.

19. DESIGN CHANGE ORDER NO. 5: PINE HOLLOW MIDDLE (M-8)

Board approval is requested for Change Order No. 5 to Ratio Architects, Inc. for the design of Pine Hollow Middle School. This change order, in the amount of \$521,137, is to fully fund the design consultant agreement to include the Construction Administration and Final Completion Phases for the project. The contract had not previously been fully funded due to limited project funds. Pine Hollow Middle is scheduled to open for the 16-17 school year. Fiscal Implications: Funding in the amount of \$4,608,000 is currently available. The proposed project budget is \$41,061,366, of which \$36,713,366 will be from CIP 2013, \$1,200,000 from CIP 2006, \$348,000 from CIP 2006 Offsite (Public) Improvements, and \$2,800,000 (estimated) from CIP 2013 Offsite (Public) Improvements. The remainder of the funding will be provided after the sale of CIP 2013 bonds by the County in August. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

20. CHANGE ORDER NO. 5: RESEALING HARDWOOD FLOORS

This change order, in the amount of \$19,928.86, will apply community use funding to accomplish additional hardwood floor resealing. Resealing hardwood floors on a regular basis is necessary to maintain a surface that is safe and competitive. Fiscal Implications: Funding is available in the 2013-2014 operating budget. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

21. BIDS: BOILER REPLACEMENT (DANIELS MIDDLE)

Bids were received on June 5, 2014 for the boiler replacements at Daniels Middle School. This project will replace the existing boilers and control equipment for the heating system. Staff and Dewberry Engineers Inc., recommend award of the single-prime contract to Southern Piping Company, in the amount of \$125,000. Fiscal Implications: Funding is available from the total project budget of \$66,978,887 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

22. MAINTENANCE AND OPERATIONS DEPARTMENT JOB ORDER CONTRACTS AND SERVICE AGREEMENTS

Annual Maintenance & Operations department Job Order Contracts and Service Agreements are being generated. A Job Order Contract (JOC) is for construction or repair with indefinite demand or quantity. A Service Agreement (SA) is for services other than construction or repair. Some of these were bid and some are renewals as indicated on the attachment. The total award is \$1,874,000 for the JOCs and \$6,775,928 for the SAs. Staff recommends award of the attached list with terms of July 1, 2014 to July 31, 2015. The 13 month duration is to ensure an overlap in agreements while contracts and funding are being put into place at the beginning of the 2015 2016 fiscal year. Fiscal Implications: Funding is included in the 2014-2015 operating budget request. Savings: Not applicable. Recommendation for Action / Next Steps: Board approval is requested.

23. GUARANTEED MAXIMUM PRICE (GMP) NO. 1: ABBOTTS CREEK ELEMENTARY (E-20)

Board approval is requested for GMP No. 1 to Barnhill Contracting Company for their Construction Management at Risk contract for the construction of Abbotts Creek Elementary. For these contracts, GMP's are established by the use of change orders since the original contract with the Construction Manager is for pre-construction services only. Change order No 3, in the amount of \$1,374,594, is to establish a GMP for early construction packages for this project. CIP 2013 was planned to have early funding for this in order to allow construction to proceed prior to the remainder of the project funding being provided after the bond sale by the County in August. A future GMP amendment will be brought to the September 16, 2014 Board meeting to establish the GMP for the total school project. Abbotts Creek Elementary is scheduled to open for the 2015-16 school year. Fiscal Implications: Funding in the amount of \$4,217,100 is currently available. The proposed project budget is \$24,431,241, of which \$19,023,841 will be from CIP 2013, \$3,107,400 from CIP 2006, \$1,400,000 (estimated) from CIP 2006 Offsite (Public) Improvements, and \$900,000 (estimated) from CIP 2013 Offsite (Public) Improvements. The remainder of the funding will be provided after the sale of CIP 2013 bonds by the County in August. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

24. GUARANTEED MAXIMUM PRICE (GMP) NO. 1: SCOTTS RIDGE ELEMENTARY (E-32)

Board approval is requested for GMP No. 1 to Gilbane Building Company for their Construction Management at Risk contract for the construction of Scotts Ridge Elementary. For these contracts, GMP's are established by the use of change orders since the original contract with the Construction Manager is for pre-construction services only. Change order No. 1, in the amount of \$1,375,000, is to establish a GMP for early construction packages for this project. CIP 2013 was planned to have early funding for this in order to allow construction to proceed prior to the remainder of the project funding being provided after the bond sale by the County in August. A future GMP amendment will be brought to the September 16, 2014 Board meeting to establish the GMP for the total school project. Scotts Ridge Elementary is scheduled to open for the 2015-16 school year. Fiscal Implications: Funding in the amount of \$2,757,287 is currently available. The proposed project budget is \$23,903,459, of which \$21,446,172 will be from CIP 2013, \$705,937 from CIP 2006, \$206,350 from CIP 2006 Offsite (Public) Improvements, \$1,200,000 (estimated) from CIP 2013 Offsite (Public) Improvements, and \$345,000 from the Turnpike Authority condemnation settlement. The remainder of the funding

will be provided after the sale of CIP 2013 bonds by the County in August. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

25. GUARANTEED MAXIMUM PRICE (GMP) NO. 1: SOUTH GARNER HIGH (H-8)

Board approval is requested for GMP No. 1 to Barnhill Contracting Company for their Construction Management at Risk contract for the construction of South Garner High. For these contracts, GMP's are established by the use of change orders since the original contract with the Construction Manager is for pre-construction services only. Change order No. 1, in the amount of \$3,199,568, is to establish a GMP for early construction packages for this project. CIP 2013 was planned to have early funding for this in order to allow construction to proceed prior to the remainder of the project funding being provided after the bond sale by the County in August. A future GMP amendment will be brought to the September 16, 2014 Board meeting to establish the GMP for the total school project. South Garner High is scheduled to open for the 2016-17 school year. Fiscal Implications: Funding in the amount of \$7,643,604 is currently available. The proposed project budget is \$75,372,975, of which \$66,129,371 will be from CIP 2013, \$3,213,934 from CIP 2006, \$429,670 from CIP 2006 Offsite (Public) Improvements, and \$5,600,000 (estimated) from CIP 2013 Offsite (Public) Improvements. The remainder of the funding will be provided after the sale of CIP 2013 bonds by the County in August. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

SCHOOL PERFORMANCE

26. GLOBAL TRANSLATION SYSTEMS II, INC.

Wake County Public School System is contracting with Global Translation Systems II, Inc. to provide interpretation and translation services for Limited English Proficient parents to facilitate their involvement in the education of their children per the district's Language Assistance Plan. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$300,000 is to be used to pay the cost of these services. Savings: Not Applicable. Recommendation for Action / Next Steps: Board approval is requested.

27. GRANT PROPOSALS

- Collaborative (#20714): US Department of Education, International and Foreign Language Education Office, Fulbright-Hays Group Projects Abroad (GPA) Program / Central Services.
- Collaborative (#20814): GlaxoSmithKline, Corporate Grants / Central Services.
- Competitive (#20914): US Department of Education, School Climate Transformation Grant / Central Services.
- Collaborative (#21014): US Department of Education, Jacob K. Javits Gifted and Talented Students Education Program / Central Services.
- Collaborative (#21114): US Department of Education, Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) Grant / Central Services.
- Competitive (#21214): Holly Springs Arts Council (HSAC), pARTnership Program Grant / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action / Next Steps: Staff is requesting Board approval.

28. HILLTOP HOME – COMMUNITY RESIDENTIAL CENTER

Hilltop Home, a Community Residential Center, provides Special Education and related services to students with special needs. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$16,379 per child, per year, for children ages three (3) through twenty-one (21) served in community residential centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$361,438 (or approved state Community Residential rate) is to be used for these services. The total amount of the contract is \$361,438. Savings: Not Applicable. Recommendation for Action / Next Steps: Board approval is requested.

29. THE CHESHIRE CENTER

Wake County Public Schools Special Education Services is contracting with The Cheshire Center to provide speech/language therapy services for vacant positions and for staff on leave. Fiscal Implications: Funding in the Special Education Services’ budget in the amount of \$455,520 is to be used to pay the cost of these services. Savings: Not Applicable. Recommendation for Action / Next Steps: Board approval is requested.

30. TLC OPERATIONS, INC. – COMMUNITY RESIDENTIAL CENTER

The Tammy Lynn Center, a Community Residential Center, provides Special Education and related services to students with special needs. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$16,379 per child, per year, for children ages three (3) through twenty one (21) served in community residential centers. In addition, each year, the state provides \$50.00 per child per year to help provide needed supplies and materials. Funding from the state in the amount of \$213,577 (or approved state Community Residential rate) is to be used for these services. The total amount of the contract is \$213,577. Savings: Not Applicable. Recommendation for Action / Next Steps: Board approval is requested.

HUMAN RESOURCES

31. RECOMMENDATION FOR EMPLOYMENT

- 1. Professional
- 2. Support

32. REQUEST FOR LEAVE(S)

BOARD

33. BOARD ADVISORY COUNCIL NOMINATIONS

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board’s review and consideration. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action/ Next Steps: Board approval is requested.

34. APPOINTMENT TO WAKE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES

In accordance with N.C. General Statute 115D-12, the Board of Education appoints four of the trustees on the Wake Technical Community College Board of Trustees. Terms are for four years and are staggered. The term for Andy Penry will expire in June 2018. Attached is a spreadsheet showing the current appointees of the Board of Education as well as a biographical profile for Andy Penry, who is being considered for appointment by the Board. Fiscal Implications: None. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

CHIEF OF STAFF

35. ALLIED BARTON SECURITY SERVICES CONTRACT FOR 2014-2016

Board approval is requested for contracted security services. These services include staffing for the Alarm Monitoring Center, night patrol, administration buildings and school campuses. Staff recommends that Allied Barton Security Services be awarded the contract for the 2014-2015 and 2015-2016 school years. The annual cost of this contract is approximately \$1,480,000.00. The rates will remain the same for the next two years. Fiscal Implications: Funds are available through the Security Department budget in the amount of \$1,480,000.00. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

36. CONTRACT WITH CITY OF RALEIGH FOR SCHOOL RESOURCE OFFICERS FOR 2014-2015

This contract will provide school resource officers for the following high schools:

Athens Drive High School	Longview/Phillips High School	Sanderson High School
Broughton High School	Leesville Road High School	Southeast Raleigh High School
Enloe High School	Millbrook High School	Wakefield High School

Fiscal Implications: Funding for this contract, in the amount of \$340,542.00 (\$37,838.00 per SRO) is available through At-risk-Fund 69 for the 2014-2015 school year. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

37. CONTRACT WITH THE TOWN OF CARY FOR SCHOOL RESOURCE OFFICERS FOR 2014-2015

This contract will provide school resource officers for the following high schools:

Cary High School	Green Hope High School
Middle Creek High School	Panther Creek High School

Fiscal Implications: Funding for this contract, in the amount of \$151,352.00 (\$37,838.00 per SRO) is available through At-Risk-Fund 69 for the 2014-2015 school year. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

ACTION ITEMS

FINANCE

38. APPROVAL OF AN INTERIM BUDGET RESOLUTION FOR 2014-2015

The adoption of a budget resolution will be delayed until after July 1, 2014. The board must approve an interim budget resolution in accordance with General Statute § 115C 434. Fiscal Implications: In accordance with § 115C 434, the Board of Education must approve an interim budget resolution for the purpose of paying salaries and the usual ordinary expenses of the school system for the interval between the beginning of the fiscal year and the adoption of the budget resolution. Interim appropriations so made and expended will be charged to the proper appropriations in the budget resolution. Savings: N/A. Recommendation for Action / Next Steps: To approve an interim budget resolution for the purpose of paying salaries and the usual ordinary expenses of the school system for the interval between the beginning of the fiscal year and the adoption of the budget resolution. Interim appropriations so made and expended will be charged to the proper appropriations in the budget resolution.

SCHOOL PERFORMANCE

39. BOARD POLICY 5510: HOMEWORK

Revised; First Reading.

The Board of Education believes that homework is an important part of the educational program for students in the Wake County Public School System and should be assigned on a regular basis. Homework guidelines will be developed by the school and incorporated into each school-based grading plan. The Homework Policy has been reviewed twice by the Superintendent's Leadership Team and has been reviewed and motioned to the full board by the Policy Committee on May 27, 2014. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

DATA, RESEARCH, & ACCOUNTABILITY

40. BOARD POLICY 2550: RESEARCH

Revised; First Reading

Policy 2550 (Research) is being modified to provide a definition of research and to assign responsibility for the external research review process to the department of Data, Research, and Accountability. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action / Next Steps: Board approval is requested.

CHIEF OF STAFF

41. SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING

The district has had a collaborative School Resource Office Memorandum of Understanding since 2009, with a date of expiration of 2014. The district has recently received community feedback about the School Resource Officer Program and the components in this MOU. Staff has collaborated with all law enforcement jurisdictions in the development of this MOU. Fiscal Implications: None. Savings: None. Recommendation for Action / Next Steps: Board approval is requested.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3)
- To consider the school safety components of school improvement plans under N.C.G.S. 143-318.11 (a)(8).
- To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g.

ACTION ITEMS CONT'D

HUMAN RESOURCES

42. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

SCHOOL IMPROVEMENT PLANS

43. SCHOOL IMPROVEMENT PLANS

Schools engaged in a data analysis process for crafting their 2014-2016 School Improvement Plan. Instructional school staff voted and approved each plan. Plans are to be a living document that the school utilizes to focus the daily work of each staff member. Schools submitted their School

Improvement Plan for review prior to approval. Fiscal Implications: N/A. Savings: N/A.
Recommendation for Action / Next Steps: Board approval is requested.

INFORMATION ITEM

HUMAN RESOURCES

44. ADMINISTRATIVE TRANSFER(S)

ADJOURNMENT