



WAKE COUNTY BOARD OF EDUCATION

June 4, 2013

Board of Education Work Session – 4:00 P.M.

Highcroft Drive Elementary Overflow Status for 2013-2014 School Year

Resolution Requesting Funds for a Capital Improvement Program

Offer to Purchase and Contract for Sale of 80.802 Acres of Surplus Property: Forestville Road

BOARD MEETING – 5:30 P.M.

OPEN SESSION

1. **CALL TO ORDER**
2. **QUORUM DETERMINATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INFORMATION**
 - Chair's Comments
 - Superintendent's Comments
 - Board Members' Comments
5. **APPROVAL OF THE MEETING AGENDA**

PUBLIC COMMENT – 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

RECOGNITION ITEMS

SCHOOL PERFORMANCE

6. STATE CHAMPIONSHIP RECOGNITION

Recognizing the coach and team captain for each of the teams earning a State Championship title during the 2012-13 school year. Fiscal Implications: None. Savings: N/A. Recommendation for Action: None.

7. 2013 VALEDICTORIANS

Valedictorians from each high school will be recognized. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: N/A.

INFORMATION ITEMS

BOARD

8. UPDATE ON WAKE TECHNICAL COMMUNITY COLLEGE

Linda Coleman serves as a Trustee at Wake Technical Community College through her appointment by the Wake County Board of Education. She will provide an update on the events, developments, and overall status of Wake Technical Community College during the past year. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: This item is for information only.

CONSENT ITEMS

FINANCE

9. GIFTS TO THE SYSTEM

One hundred and ninety-nine gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$74,607. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: No Action is Required.

10. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for April 2013. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: Not Applicable.

11. BUDGET AMENDMENTS AND TRANSFERS, 2012-2013

To report changes in the budget resulting from transactions processed during April, 2013.

Fiscal Implications:

Adjust State Public School Fund	+	\$	737,973
Adjust Local Current Expense Fund	+	\$	9,249
Adjust Federal Grants Fund - State	+	\$	3,447
Adjust Capital Outlay Fund	+	\$	382,090
Adjust Multiple Enterprise Fund	+	\$	6,000
Adjust Direct Grants Fund	+	\$	95,264
Adjust Specific Revenue Fund	+	\$	2,110,932

Net Changes + \$ 3,344,955

Savings: Not Applicable. Recommendation for Action: No action. In accordance with Budget Resolution, administration is reporting changes in appropriations.

12. RENEWAL OF AUTONOMIC RESOURCES LLC SERVICES AGREEMENT

On December 18, 2011 a Request for Proposal was released for qualified vendors to bid on outsourced DBA services. Four proposals were received. After review and consideration of each, Autonomic Resources was chosen to provide the service. A fifteen-month contract was executed April 1, 2012 which allowed for the initial expiration date to co-term with the district's fiscal year. The contract allows for renewal for up to two additional one-year terms. Change Order 1 exercises the renewal option with Autonomic Resources for another year (through June 30, 2014) at the same monthly fixed rate of \$37,916.00. Fiscal Implications: Total amount required to cover invoiced amounts during renewal term is \$454,992.00. Funding for contracted services is

identified and planned for in the 2013-14 Technology Services operating budget. Funding out clause is included in original agreement. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of change order.

13. RENEWAL OF L-3 SERVICES, INC. STRATIS NETWORK SUPPORT SERVICES AGREEMENT

On March 25, 2012 a Request for Proposal was released for qualified vendors to bid on network support services. Three proposals were received. After review and consideration of each, L-3 STRATIS was chosen to provide the service. A one-year contract was executed July 1, 2012 with the option of renewal for up to two additional one-year terms. Change Order 1 will renew these services with L-3 STRATIS for another year (through June 30, 2014) at the same monthly fixed rate of \$54,631.20. Fiscal Implications: Total amount required to cover invoiced amounts during renewal term is \$655,574.40. Funding for contracted services is identified and planned for in the 2013-14 Technology Services operating budget. Funding out clause is included in original agreement. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of change order.

14. RENEWAL OF NVIABLE, INC. SERVICES AGREEMENT

A six-month contract was negotiated and executed July 1, 2011 to provide support to all cellular devices, help with blackberry enterprise server support services, provide supplemental lotus administrator support and provide backup coverage for these areas in the event of district staff's absence. Previous change orders have been utilized to extend and renew contract term as well as add appropriate funding to cover invoiced amounts. Current term expires June 30, 2013. Change Order 4 renews contract for another year (through June 30, 2014) and adds funding to cover anticipated invoiced amounts during new term. Hourly rate remains the same. Fiscal Implications: Total amount of change order is \$97,152.00. Funding for contracted services is identified and planned for in the 2013-14 Technology Services operating budget. Funding out clause is included in original agreement. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of change order.

15. CONTRACT WITH CITY OF RALEIGH FOR SCHOOL RESOURCE OFFICERS FOR 2013-204 SCHOOL YEAR

This contract will provide school resource officers for the following high schools:

Athens Drive High School	Millbrook High School
Broughton High School	Sanderson High School
Enloe High School	Southeast Raleigh High School
Longview/Phillips High School	Wakefield High School
Leesville High School	

Fiscal Implications: Funding for this contract, in the amount of \$340,542.00 (\$37,838.00 per school), is available through At-Risk Fund 69 for the 2013-2014 school year. Savings: N/A. Recommendation for Action: Board approval is requested.

16. CONTRACT WITH TOWN OF CARY FOR SCHOOL RESOURCE OFFICERS FOR 2013-2014 SCHOOL YEAR

This contract will provide school resource officers for the following high schools:

Cary High School	Middle Creek High School
Green Hope High School	Panther Creek High School

Fiscal Implications: Funding for this contract, in the amount of \$151,352.00 (\$37,838.00 per school), is available through At-Risk-Fund 69 for the 2013-2014 school year. Savings: N/A. Recommendation for Action: Board approval is requested.

FACILITIES

17. CONTRACT RENEWAL FOR OUTSOURCING OF THE TRANSPORTATION PARTS OPERATIONS FOR 2013-2014

The outsourcing of the Transportation Department's parts operations was approved during 2011-12. The contract allows for two additional one-year terms after the expiration of its term on June 30, 2013. The Transportation Department and Carolina Thomas, LLC, wish to exercise the option to renew for the 2013-2014 fiscal year. Fiscal Implications: The annual estimated contract amount is \$350,000. The contact fee is based on the dollar value of parts sold to WCPSS. Savings: Not applicable. Recommendation for Action: Board approval is requested.

18. EXCEPTIONAL CHILDREN TRANSPORTATION CONTRACTS FOR 2013-2014

Special needs students and homeless students who cannot be accommodated on yellow buses are provided transportation in contracted vehicles. The requirements of the 2013-2014 contracts remain the same as to how students are transported. Fiscal Implications: The contracts include a 3% increase in the amount each of our eight vendors will be paid to provide contract transportation services. The 3% increase equates to an increased cost of \$348,000. This increase is included in the Board of Education's 2013-2014 budget. Savings: Not applicable.

Recommendation for Action: Request approval to enter into contracts with the current eight contract transportation vendors to transport our exceptional children for school year 2013-2014 with the understanding that the sum of all contracts will not exceed the budget of \$12,217,000.

19. LICENSE AGREEMENT TO ACCESS MONITORING WELL: CARY HIGH

In 1987, a spill occurred on the Phillips 66 Company property located across the Maynard Road and Walnut Street intersection from the Cary High School site. As part of the procedure to appropriately address the environmental contamination and monitor the impact of the spill on groundwater, a monitoring well was installed on the Cary High School site near the intersection in 1995. The well has been sampled on 23 separate occasions, most recently in 2007. With each sampling there were either no contaminants detected or any contamination noted was well below action levels (<0.5 to 2.1 ppb), with the majority of samples having no contaminants detected. The Phillips 66 Company desires to enter into a License Agreement to come onto Board property to access the monitoring well for a five year period. Prior to the termination of the License Agreement, at its sole expense Phillips 66 Company will ensure proper well abandonment in accordance with the state and/or municipal protocols and will restore the premises. A copy of the License Agreement is attached, together with a map indicating the approximate location of the monitoring well. Fiscal Implications: Not applicable. Savings: Not applicable. Recommendation for Action: Board approval is requested.

20. JOINT USE AGREEMENT RENEWAL: WASHINGTON ELEMENTARY

On March 4, 2003 the Wake County Public School System approved a license agreement with the Boys and Girls Clubs to allow access to Board of Education property at Washington Elementary. This agreement allowed the Boys and Girls Clubs use of the four mobile units acquired from Wake County Public School System. On August 19, 2003 the Board of Education approved a joint use agreement for a term of 10 years for the shared use of said mobile units. Terms and conditions have been reached to renew and expand the agreement to

also include playgrounds, outdoor play courts, designated curb parking and drive access, and to continue this successful relationship for another ten year term. The Boys and Girls Clubs will continue to be solely responsible for maintaining the mobile units in a safe condition at all times during the term of this agreement. A copy of the Joint Use Agreement is attached hereto. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval requested.

21. CONTRACT FOR REAL ESTATE LEGAL SUPPORT SERVICES

The current real estate legal support services contract with Boxley, Bolton, Garber & Haywood, LLP, expires on June 30, 2013, and a new contract has been negotiated for the next fiscal year. The attorneys will provide legal services for matters affecting or involving real estate currently owned or leased by the Board, real estate to be acquired or leased by Board, and other legal services as requested on an as needed basis. The scope of this contract does not include services as closing attorney, as that work is accomplished by the County Attorney or his designee pursuant to County and Board's Interlocal Agreement Regarding Provision of Legal Services. The contract term is from July 1, 2013 to June 30, 2014, and it includes a termination clause. A copy of the proposed contract and a memo describing current, on-going, and potential real estate issues are attached. Staff recommends approval in accordance with Board Policy 1214. Fiscal Implications: The annual amount of \$60,000 proposed in the agreement includes fees for services based upon an hourly rate schedule which is the same as that for the Board Attorney. A separate purchase order in the amount of \$2,000 will cover reimbursements of out-of-pocket expenses advanced by the firm. Funding is available from the CIP 2006 Property Acquisition budget. Savings: Not applicable. Recommendation for Action: Board approval is requested.

22. MAINTENANCE AND OPERATIONS DEPARTMENT JOB ORDER CONTRACTS AND SERVICE AGREEMENTS

Annual Maintenance & Operations department Job Order Contracts and Service Agreements are being generated. A Job Order Contract (JOC) is for construction or repair with indefinite demand or quantity. A Service Agreement (SA) is for services other than construction or repair. Some of these were bid and some are renewals as indicated on the attachment. The total award is \$2,844,000 for the JOCs and \$7,679,353 for the SAs. Staff recommends award of the attached list with terms of July 1, 2013 to July 31, 2014. The 13 month duration is to ensure an overlap in agreements while contracts and funding are being put into place at the beginning of the 2014-2015 fiscal year. Fiscal Implications: Funding is included in the 2013-2014 budget request. Savings: Not applicable. Recommendation for Action: Board approval is requested.

23. MECHANICAL ENGINEERING SERVICES: LEESVILLE ROAD CAMPUS

Negotiations have been completed with Dewberry Engineers Inc., to provide mechanical engineering design services for HVAC upgrades at the Leesville Road Campus, in an amount not-to-exceed \$200,000, in accordance with the Master Mechanical Engineering Services Agreement. Fiscal Implications: Funding is available from the total project budget of \$71,013,687 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: Not applicable. Recommendation for Action: Board approval is requested.

24. CHANGE ORDER NO. CM-11: ROLESVILLE MIDDLE

Board approval is requested for Change Order No. CM-11 to D.H Griffin Construction Co., LLC, for their Construction Management at Risk (CMAR) contract for Rolesville Middle. This change order, a reduction in the amount of \$1,640,841.41, provides final reconciliation of the remaining contractual amount and will complete this contract. The final Guaranteed Maximum

Price for this contract is \$32,426,049.18. The CMAR contract allows for unused construction manager contingency funds to be credited to the construction manager as follows: 40% for meeting substantial completion; 20% for meeting final completion; and 40% for meeting specific performance measures. This construction manager met substantial completion, final completion, and met 82% of the performance measures. The attachments show how the unused construction manager contingency was calculated, the process for evaluation of their performance, and other key criteria about this contract. Fiscal Implications: Funding is available from the total project budget of \$39,660,775, of which \$35,393,502 is from CIP 2006, \$3,719,612 is currently from CIP 2006 Offsite (Public) Improvements, \$242,930 from Wake County Parks & Recreation, and \$304,731 from the Town of Rolesville. Savings: \$1,640,841.41 will be available to fund the Board approved February 2012 spending plan. Recommendation for Action: Board approval is requested.

25. CONSTRUCTION MANAGER AT RISK EXEMPTION OF STATUTORY SELECTION PROCESS FOR SCHOOLS BEGINNING DESIGN IN 2013 AND 2014

Projects are being planned for the next building program. The designs of two elementary, one middle, and two high schools are underway. Construction Managers were selected for three of these using the exemption that was approved by the Board on November 13, 2012. Construction Managers will also need to be selected for new and renovation projects that will begin design later in 2013 and in 2014. North Carolina General Statute 143-64.31 and Board policy 7265 R&P require that firms be selected by qualification only, then the contract terms with the selected firm are negotiated. This resolution is presented to exempt the method of determination of the selected firms, as authorized by state law. A selection committee identified six Construction Management firms from a Request for Proposals in January 2013. Facilities staff would choose approximately three of these six firms for each of these upcoming projects and solicit a sealed bid from each firm for the preconstruction services fee, construction management fee percentage, bond/insurance percentage, and lump sum general conditions. The firm with the lowest projected total dollar amount for each project would be recommended for award of the contract. The reason for this exemption is that competitive bidding of “overhead” components for these projects is expected to provide a cost savings, in addition to simplifying the Owner’s accounting process in tracking these expenses, which are typically reimbursable. The pool of these six Construction Manager firms are adequate for the upcoming projects and another Request for Proposal is not expected to yield more qualified firms than the ones from January 2013. The construction manager at risk agreements will be brought to the Board for approval prior to the start of design for each project. Fiscal Implications: It is anticipated that this method of selection will reduce the overall cost of these projects in this current market environment. It is estimated that in excess of \$4,500,000 of savings were generated during the previous five times this method of selection was implemented. Savings: Estimated to be in excess of \$1,500,000 for the upcoming projects. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

26. EFFECTIVE TEACHING FRAMEWORK

A task force consisting of Wake County teachers, principals, and content specialists are working with consultant Dr. Fran Prolman, from *True Educator.com.*, to create a common language and concept system about teaching and learning, an *Effective Teaching Framework*. For six months this group of twenty educators worked to create a framework based off of the work of *The Skillful Teacher, Building Your Teaching Skills*, (Saphier, J. Haley-Speca, M. & Gower, R.; 2008) and the

North Carolina Teacher Evaluation Instrument.

The framework created by the task force and vetted through two cohorts consisting of administrators from all departments will be used immediately as a tool for self-improvement, staff development, supervision, and teacher evaluations. The framework will tie theory directly to practice.

Timeline:

- Train all principals and one other school based leader from each school from June 2013 through December 2014
- Each cohort will consist of approximately 45 people scheduled for 6 face-to-face trainings during a five-month period.
- 2014-15: We will begin to train an Effective Teaching Coach at each of the schools. These coaches will in turn train all teachers.

Fiscal Implications: Contract for Dr. Fran Prolman, \$152,900. Savings: None.

Recommendation for Action: Board approval is requested.

27. GLOBAL TRANSLATION SYSTEMS II, INC.

Federal and state laws require the parents of a child with a disability are afforded the opportunity to participate in developing their child's Individualized Education Program (IEP). This includes providing interpreters for parents whose native language is not English. We are contracting with Global Translation Systems II, Inc. to provide interpreting services for families of students with disabilities. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$300,000 is to be used to pay the cost of these services. Savings: N/A.

Recommendation for Action: Board approval is requested.

28. AMENDMENT TWO TO GLOBAL TRANSLATION SYSTEMS, INC.

Federal and state laws require that public school systems must ensure that the parents of a child with a disability are afforded the opportunity to participate in developing their child's Individualized Education Program (IEP). This includes arranging for an interpreter for parents whose language is other than English. We are contracting with Global Translation Systems to provide interpreting services for families of students with disabilities. This contract is being increased by \$40,000 because the number of requests for interpreting services has increased more than expected. Fiscal Implications: Funding in the Special Education Services' budget in the amount of \$40,000 is to be used to pay the cost of these services. Savings: N/A.

Recommendation for Action: Board approval is requested.

29. GRANT PROPOSALS

- Competitive (#22513): The National Center for Family Literacy (NCFL), Toyota, Toyota Family Learning Grant / Central Services.
- Competitive (#22613): WebTeach.com, NC Classrooms in the Clouds Grant Program / Individual Schools.
- Entitlement (#22713): PRC 049 - US Department of Education, NC Department of Public Instruction, IDEA Title VI-B Preschool Handicapped / Central Services.
- Entitlement (#22813): PRC 060 - US Department of Education, NC Department of Public Instruction, IDEA Title VI-B Handicapped / Central Services.

- Collaborative (#22913): National Science Foundation (NSF), Faculty Early Career Development (Career) Program / Central Services.
Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

HUMAN RESOURCES

30. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support

31. REQUEST FOR LEAVE(S)

BOARD

32. BOARD ADVISORY COUNCIL REPORTS

The Board Advisory Council Report for District 3 is attached for the 2012-2013 school year for the Board of Education to review and approve. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested for the reports submitted.

ACTION ITEMS

FACILITIES

33. RESOLUTION REQUESTING FUNDS FOR A CAPITAL IMPROVEMENT PROGRAM

Wake County Public School System and Wake County staff have collaborated on creation of a recommended scope and content for a Capital Improvement Program, which will build new schools to accommodate growing enrollment; renovate existing school buildings; provide life cycle replacements system-wide; and replace aging technology, furniture, and equipment. The resolution formally requests that the Wake County Board of Commissioners provide funding for a Capital Improvement Program. This program consists of \$43,800,000 from additional current County funding and \$939,954,793 in additional future funding for a total program amount of \$983,754,793. Fiscal Implications: The proposed Capital Improvement Program contemplates commitments through fiscal year 2017 and will require funds in the amount of \$939,954,793. Savings: Not applicable. Recommendation for Action: Board approval is requested.

STUDENT ASSIGNMENT

34. HIGHCROFT DRIVE ELEMENTARY OVERFLOW STATUS FOR 2013-2014 SCHOOL YEAR

Highcroft Drive Elementary is one of three overflow schools for students who are capped out of Mills Park Elementary for the 2013-2014 school year. Staff presented information on growth and crowding at Highcroft Drive Elementary to the Board at the 6/4/13 work session. Staff members recommend the removal of Highcroft Drive Elementary as an overflow choice for Mills Park Elementary for the 2013-2014 school year. As a result, Alston Ridge Elementary and Weatherstone Elementary would remain as overflow schools for Mills Park Elementary. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Staff is requesting that the Board approve the removal of Highcroft Drive Elementary as an overflow choice for Mills Park Elementary for the 2013-2014 school year.

BOARD

35. APPOINTMENT TO WAKE TECHNICAL COMMUNITY COLLEGE BOARD OF TRUSTEES

In accordance with N.C. General Statute 115D-12, the Board of Education appoints four of the trustees on the Wake Technical Community College Board of Trustees. Terms are for four years and are staggered. The term for Linda Coleman will expire on June 20, 2013. Attached is a spreadsheet showing the current appointees of the Board of Education as well as a biographical profile of Linda Coleman, who is being considered for re-appointment by the Board. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

36. INTERIM SUPERINTENDENT CONTRACT ISSUES

The Board will consider approval of a new interim superintendent for Wake County Public Schools, as well as the individual's accompanying contract, effective 6/14/13 through the arrival of the permanent superintendent. Also, the Board will consider approval of a contract amendment for the current interim superintendent to provide transition services for the 6/14/13-6/30/13 time period. Fiscal Implications: Salary contract and negotiations to be determined. Savings: N/A. Recommendation for Action: Board approval is requested.

37. APPOINTMENT OF THE SUPERINTENDENT OF WAKE COUNTY PUBLIC SCHOOLS

On January 8, 2013 the Board of Education hired Executive Recruitment Firm, McPherson and Jacobson to conduct a national search for a Superintendent. After an extensive recruitment effort, McPherson and Jacobson recommended a list of candidates to the Board on April 8th. On that same day the Board selected four semi finalists. On May 14th and May 15th the board interviewed the four semi finalists and selected 3 finalists. On May 28th and 29th, the three finalists visited WCPSS and the Raleigh community. They participated in school site visits, meetings with central office staff, a public forum, and interviews with the Board. On May 29th, at the conclusion of the final interviews and after deliberation, the Board voted to begin negotiations with the selected candidate. Fiscal Implications: Salary contract and negotiations to be determined. Savings: N/A. Recommendation for Action: Board approval is requested.

38. CONTRACT FOR SUPERINTENDENT OF WAKE COUNTY PUBLIC SCHOOLS

The Board will consider approval of a contract for the new superintendent of the Wake County Public Schools. Fiscal Implications: Salary contract and negotiations to be determined. Savings: N/A. Recommendation for Action: Board approval is requested.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g.

ACTION ITEMS

HUMAN RESOURCES

39. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

40. ADMINISTRATIVE TRANSFER(S)

41. RECOMMENDATION FOR CAREER STATUS

ADJOURNMENT