



WAKE COUNTY BOARD OF EDUCATION
May 7, 2013

Board of Education Work Session – 4:00 P.M.

Bond Project Prioritization and Size
Board's Proposed 2013-2014 Budget Work Session

BOARD MEETING – 5:30 P.M.

OPEN SESSION

1. **CALL TO ORDER**
2. **QUORUM DETERMINATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INFORMATION**
Chair's Comments
Superintendent's Comments
Board Members' Comments
5. **APPROVAL OF THE MEETING AGENDA**

PUBLIC COMMENT – 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

INFORMATION ITEM

BOARD

6. LEGISLATIVE UPDATE for 2012-2013

The Board of Education will receive a legislative update from their legislative liaison regarding the regular session of the 2013-2014 biennium. Fiscal Implications: None. Savings: N/A.
Recommendation for Action: For information only.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

- | | | |
|---------------------|---|---------------------------------------|
| 7. October 11, 2012 | - | Student Achievement Committee Minutes |
| November 8, 2012 | - | Student Achievement Committee Minutes |
| January 10, 2013 | - | Student Achievement Committee Minutes |
| March 13, 2013 | - | Facilities Committee Minutes |
| March 14, 2013 | - | Student Achievement Committee Minutes |

- March 28, 2013 - Task Force for Creating Safer Schools Meeting Minutes
- April 11, 2013 - Task Force for Creating Safer Schools Meeting Minutes

FINANCE

8. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Wake Forest Rolesville High School. Fiscal Implications: These authorization forms are required for bank records. Savings: Not Applicable. Recommendation for Action: Approval of Authorization Forms.

9. GIFTS TO THE SYSTEM

One hundred and eighty gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$171,477. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation: No Action is Required.

10. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for March 2013. Fiscal Implications: Not Applicable. Savings: Not Applicable. Recommendation for Action: Not Applicable.

11. BUDGET AMENDMENTS AND TRANSFERS, 2012-2013

To report changes in the budget resulting from transactions processed during March, 2013.

Fiscal Implications: Adjust State Public School Fund	-	\$	147,455
Adjust Local Current Expense Fund	+	\$	6,504
Adjust Federal Grants Fund - State	+	\$	0
Adjust Capital Outlay Fund	+	\$	61,736,936
Adjust Multiple Enterprise Fund	+	\$	71,692
Adjust Direct Grants Fund	+	\$	2,606
Adjust Specific Revenue Fund	+	\$	0

Net Changes

Savings: Not Applicable. Recommendation for Action: No action. In accordance with Budget Resolution, administration is reporting changes in appropriations.

12. POTENTIAL CHANGES IN LOCAL EXPENDITURES 2012-2013

To report potential changes in local expenditures for 2012-2013 as of March 31. Fiscal Implications: Potential adjustments within the local budget. Finance reports transactions transferring budget between accounts to the Board of Education with all Budget Amendments and Transfers monthly. Savings: Not Applicable. Recommendation for Action: No action. Administration is reporting potential changes in local expenditures.

13. RENEWAL OF WORKER'S COMPENSATION THIRD-PARTY CLAIMS ADMINISTRATION

Staff received proposals from three potential vendors for the Workers' Compensation Third Party Claims Administration. Upon review of the proposals, the evaluation team recommends the CorVel Corporation. Total estimated fees to operate the program will decrease in 2013

2014. WCPSS should receive better coordination of services due to CorVel Corporation providing the same service for the North Carolina Board of Education. An additional advantage includes preventative services such as nurse triage, reducing the number of potential medical claims and extended time away from work. Fiscal Implications: Funds are available in the 2013 2014 Superintendent's Proposed Budget in the amount of \$1,573,509. Savings: Reduction in administrative fees and potential reduction in total claim expenditures due to additional services offered. Recommendation for Action: Board approval is requested.

FACILITIES

14. DRAINAGE EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT: TOLL NC II, LP (H-7 HIGH SCHOOL SITE)

Toll NC II, LP ("Toll") is in the process of developing a subdivision on the south side of Roberts Road in or near the Town of Cary. As part of the development of the subdivision, roadway improvements to Roberts Road are necessary. In order to facilitate the construction of the required roadway improvements, Toll needs to acquire a 5' permanent drainage easement and 5' temporary construction easement located on Board property located along Roberts Road. The property in question is a portion of the future H-7 high school site which is identified as having Wake County PIN 0733-15-0700. The drainage easement totals 0.016 acres of land and the temporary construction easement totals 0.016 acres of land. The temporary easement will terminate after completion of the project and the area will be restored to its condition prior to the construction. The proposed easements will not interfere with the Wake County Public School System's present or future use of the property. The proposed easement documents, construction plans, and easement plat are attached for reference. Fiscal Implications: None. Savings: Not Applicable. Recommendation for Action: Board approval is requested.

15. BIDS: PARTIAL ROOF REPLACEMENT AT LUFKIN ROAD MIDDLE

Bids were received on April 10, 2013 for the partial roof replacement at Lufkin Road Middle School. Staff and Stafford Consulting Engineers, Inc., recommend award of the single-prime contract to Allied Roofing Company, Inc., in the amount of \$589,800. The existing (1998) single-ply TPO membrane roof is at the end of its useful life and is currently leaking. Therefore, it is being replaced with a new 20-year warranty, single-ply membrane roof system. Fiscal Implications: Funding is available from the total project budget of \$71,013,687 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: None. Recommendation for Action: Board approval is requested.

16. CHANGE ORDER NO. 04: WEST APEX HIGH

Board approval is requested for Change Order No. 04 to D.H. Griffin Construction Company, LLC, and Metcon, Inc., Joint Venture for their Construction Management at Risk contract for the construction of West Apex High. This change order, in the amount of \$49,599,256.77, is to establish a guaranteed maximum price (GMP) for all construction packages for this project. A list of the bid packages is attached. Fiscal Implications: Funding is available from the proposed project budget of \$63,565,171, of which \$60,785,724 will be from CIP 2006, and \$2,779,447 will be from CIP 2006 Offsite (Public) Improvements. Offsite funds in the amount of \$2,600,177 are currently encumbered from the furniture and equipment budgets within the project. The additional funds to replace these project funds are being requested via a separate précis at this Board meeting. Savings: Not applicable. Recommendation for Action: Board approval is requested.

17. CHANGE ORDER NO. CM-03: RICHLAND CREEK ELEMENTARY

Board approval is requested for Change Order No. CM-03 to Barnhill Contracting Company, for their Construction Management at Risk contract for construction of Richland Creek Elementary. This change order, in the amount of \$936,037, is to establish the guaranteed maximum price (GMP) for the last two of the thirty-seven construction bid packages for this project. A list of these two bid packages is attached. The overall GMP amount for this project is \$16,481,085. Fiscal Implications: Funding is available from the proposed project budget of \$21,172,153, of which \$20,279,381 will be from CIP 2006, and \$892,772 will be from CIP 2006 Offsite (Public) Improvements. Offsite funds in the amount of \$588,788, and construction funds in the amount of \$293,212, are currently encumbered from the furniture and equipment budgets within the project. The additional funds to replace these project funds are being requested via a separate précis at this Board meeting. Savings: None. Recommendation for Action: Board approval is requested.

18. RESOLUTION: CIP 2006 APPROPRIATION AND REALLOCATION REQUEST

This resolution requests the appropriation of \$2,171,627 from the sale of the Noble Road administrative site to the Property Acquisition account. Upon approval of the Crossroads administrative offices lease in June 2010, funds were set aside from the Property Acquisition account to create a sinking fund that together with interest earned will offset part of the lease operating cost. Upon sale of the administrative spaces (3600 Wake Forest Road, 2302 Noble Road, and 4600 New Bern Avenue), the deferred projects would be funded. This resolution reflects the sale of the first of these three properties with these proceeds being reallocated from Property Acquisition to the Offsite (Public) Improvements budget. Also, additional Startup Design funds are also being appropriated and reallocated to M-8 middle School.

Savings at Rolesville Middle school are being reallocated to Offsite (Public) Infrastructure and also providing additional funds for the recently bid Richland Creek Elementary school. Future appropriations and reallocations will still be needed to fund the remainder of Start-up Design and the needed offsite improvements at the Garner and Cary 9th Grade Centers (Panther Creek and Green Hope) and Abbotts Creek Elementary. The details of this resolution are shown on the attachment. Fiscal Implications: Funds are available from CIP 2006 in accordance with the approved spending plan. Savings: Not applicable. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

19. DISCOVERY EDUCATION PARTNERSHIP AGREEMENT

The primary purpose of the three-year partnership agreement with Discovery Education is to provide our schools with resources and professional development that facilitate the continued implementation of the Common Core Standards. Discovery Education will provide comprehensive K-12 digital content in a variety of formats to address all learning styles. Discovery Education content offers additional unique curricular tools such as skill builders that span core subject areas, educational games that reinforce essential language arts and mathematics concepts in addition to self-paced tutorials that explain difficult to understand concepts. The digital solution exposes students to and interact with a variety of media types including videos, audio files, sound effects, songs, events, images, articles, writing prompts, interactive assets, overviews, lesson plans, and explanations.

To promote teacher leadership for an internally driven approach to change, a team of teachers from each school will attend five full days of professional development throughout the year. Participants will model best practices learned in professional development by turning their classrooms into Learning Labs where they will experiment and practice implementing strategies learned in the professional development. This model will provide school level flexibility to differentiate professional development based on the needs of their staff. Fiscal Implications: The pricing for all products and services during the period beginning July 1, 2013 and concluding June 30, 2016 total \$2,596,534.24, plus applicable taxes for licenses to be paid annually. This is an all inclusive three-year partnership that includes digital content, professional development, and evaluation. The Fees for the Discovery Education Curriculum Services/Licenses are payable as set forth below: Annual Licensing Fee of \$1,224,034.24 is payable over three years. Each school will pay for their license to the digital content. The Fees for Professional Development Services in the amount of \$1,342,500.00 over three years with funding provided by the district. The Fees for Evaluation Services in the amount of \$30,000.00 over three years with funding provided by the district. Savings: N/A. Recommendation for Action: Board approval is requested.

20. GRANT PROPOSALS

- Competitive (#21013): USA Funds®, Key Transitions in Postsecondary Education Grant / Individual Schools.
 - Collaborative (#21113): EmcArts, Innovation Lab for Museums Program / Central Services.
 - Competitive (#21213): National Weather Association, Sol Hirsch Education Fund Grants / Individual Schools.
 - Competitive (#21313): Entertainment Software Association (ESA) Foundation, ESA Foundation Challenge Grant / Individual Schools.
 - Entitlement (#21413): PRC 017 - US Department of Education, NC Department of Public Instruction, Career and Technical Education Program Improvement / Central Services.
- Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

HUMAN RESOURCES

21. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support

22. REQUEST FOR LEAVE(S)

23. CRIMINAL RECORD CHECKS CONTRACT FOR 2013-2014 SCHOOL YEAR

In order to facilitate a safe learning and working environment for students and employees, the Human Resources Department runs criminal record checks on employment applicants in accordance with the rules and regulations of the Fair Credit Reporting Act. The Human Resources Department also manages the Volunteer Services System. Thus, criminal record checks will be run on volunteer applicants in the school system. Fiscal Implications: \$200,000.00 from contract services budget. Budget is available. Savings: N/A. Recommendation for Action: Board approval is requested.

POLICY

24. BOARD POLICY 1340: BOARD STANDING COMMITTEES

Revised: Second Reading

This policy was presented to the Board for a first reading at its 4/23/13 meeting. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

BOARD

25. WAKE COUNTY BOARD OF EDUCATION'S REQUEST FOR AN AMICUS BRIEF BY NORTH CAROLINA SCHOOL BOARDS ASSOCIATION IN RELATION TO THE RALIGH CHARTER ACADEMY (TORCHLIGHT) LAWSUIT

The North Carolina School Boards Association has expressed an interest in writing, and submitting to the North Carolina Court of Appeals, an "Amicus Brief" consistent with the Wake County Board of Education's position in the pending case of NE Raleigh Charter Academy (Torchlight) v. Wake County Board of Education. Accordingly, the Wake County Board of Education formally requests that the North Carolina School Boards Association prepare and submit this "Amicus Brief." Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested.

ACTION ITEMS

FINANCE

26. WAIVER OF BOARD POLICY 8101 FOR APPROVAL OF THE PROPOSED 2013-14 BUDGET

The Superintendent's Proposed Budget for 2013-14 was presented to the Board on March 5, 2013. Subsequent to this the board held a public hearing, asked questions and received staff responses on the budget, conducted four work-sessions to discuss potential changes to the Proposed Budget. The 2013-14 Proposed Budget includes \$28,673,248 in fund balance appropriation requiring a waiver of Board Policy 8101. Board Policy 8101 directs the Board to return to the county amounts of fund balance in excess of 6% of the county appropriation, and directs the board to use no more than 50% of its fund balance towards a future years operating budget. The Board has waived this policy in fiscal year 2011-12 and 2012-13 as means of mitigating the impact of ongoing funding reductions beginning in 2008. Fiscal Implications: The 2013-14 Proposed Budget includes \$28,673,248 in fund balance appropriation. Use of this amount of fund balance in the 2013-14 Proposed Budget will require waiver of Board Policy 8101. Savings: N/A. Recommendation for Action: Request board waiver of Policy 8101.

27. APPROVAL OF THE BOARD OF EDUCATION'S PROPOSED BUDGET, 2013-2014

The Superintendent's Proposed Budget for 2013-14 was presented to the Board on March 5, 2013. Subsequent to this the board held a public hearing, asked questions and received staff responses on the budget, conducted four work-sessions to discuss potential changes to the Proposed Budget, and received a schedule of recommended changes to Proposed Budget. The schedule of recommended changes is included as back-up material to this précis. The Board must submit its proposed budget for 2013-14 to the Wake County Board of Commissioners no later than May 15, 2013. Fiscal Implications: The Board of Education's Proposed Budget for fiscal 2013-14 requests \$326,639,138 from Wake County. This represents an \$8.3 million increase from 2012-13 funding. In addition, the Board of Education requests a transfer of \$856,820 in building program funding to the operation budget for the Crossroads offices lease.

The 2013-14 proposed budget includes \$28,673,248 in fund balance appropriation. Savings: N/A. Recommendation for Action: Board of approval of the 2013-14 Proposed Budget, including a budget request from the County Commissioners for 2013-14 of \$326,639,138. Board approval to request a transfer of \$856,820 in building program funding to the operating budget for the Crossroads offices lease.

POLICY

28. BOARD POLICY 6200: STUDENT ASSIGNMENT

Revised; First Reading

The revisions to this policy were reviewed by the Superintendent's Leadership Team on 3/25/13. This same information was presented at the Policy Committee meeting on 3/26/13. The policy also was discussed at the board work session on 4/23/13. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

29. BOARD POLICY 6410: CODE OF STUDENT CONDUCT

Revised; First Reading

As a part of continued policy updates and revisions staff is recommending changes to this policy. These changes are primarily alignment and structural changes to provide clarity. The attached policy with highlights and strikethroughs shows these changes:

Reviewed by SLT on March 11, 2013

Approved by the Policy Committee on March 26, 2013

Policy revisions to be effective July 1, 2013

Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

30. BOARD POLICY 6500: DUE PROCESS

Revised; First Reading

As a part of continued policy updates and revisions staff is recommending changes to this policy. These changes are primarily alignment and structural changes to provide clarity. The attached policy with highlights and strikethroughs shows these changes.

Reviewed by SLT on March 11, 2013

Approved by policy committee on March 26, 2013

Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3); Panther Creek-Raleigh, L.P. and Cary Park Associates, L.L.C. v. Town of Cary and Wake County Board of Education, No. 11-CVS-18623.

ACTION ITEMS

HUMAN RESOURCES

31. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)
32. ADMINISTRATIVE TRANSFER(S)
33. RECOMMENDATION FOR CONTRACT RENEWALS/NEW CONTRACTS
34. 2013 CAREER STATUS ELIGIBILITY LIST

ADJOURNMENT