



**WAKE COUNTY BOARD OF EDUCATION**  
**February 18, 2014**

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**Board of Education Work Session – 4:00 P.M.**

Parameters for Make-Up Days  
WCPSS Advanced Placements Results 2012-2013  
2014-2015 School Enrollment Capping  
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**OPEN SESSION - 5:30 P.M.**

**1. CALL TO ORDER**

**2. QUORUM DETERMINATION**

**3. PLEDGE OF ALLEGIANCE**

**4. INFORMATION**

Chair's Comments  
Superintendent's Comments  
Board Members' Comments

**5. APPROVAL OF THE MEETING AGENDA**

**PUBLIC COMMENT – 6 P.M.**

*Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

**RECOGNITION ITEM**

**SCHOOL PERFORMANCE**

**6. RECOGNITION OF THE FALL SPORTS SEASON ATHLETIC TEAM STATE CHAMPIONS**

The North Carolina High School Athletic Association (NCHSAA) recognizes athletic accomplishments by providing state championships in 23 sports throughout the school year. Several other areas of sport competition also award state championships. The fall sports season is complete, and Wake County schools have received the following state championships.

- Panther Creek High School Girls' Tennis won the NCHSAA State Championship.
- Green Hope Girls' Cross Country won the NCHSAA State Championship.
- Broughton High School Boys' Cross Country won the NCHSAA State Championship.
- Wakefield High School Volleyball won the NCHSAA State Championship.

Fiscal Implications: None. Savings: N/A. Recommendation for Action: Recognition Only.

**HUMAN RESOURCES**

**7. EMPLOYEE EXCELLENCE AWARD**

Six (6) employees were nominated for this month’s Employee Excellence Award. Fiscal Implications: The cost of the awards for this presentation was \$111.45. Funds from the Human Resources Department’s supplies budget was used to cover this cost. Savings: N/A. Recommendation for Action: None.

**SCHOOL PERFORMANCE**

**8. SPOTLIGHT ON STUDENTS**

Twenty-two students will be recognized as Spotlight on Students award winners at 6:30. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: For Recognition Only.

**INFORMATION ITEMS**

**SCHOOL PERFORMANCE**

**9. WAKE UP AND READ COMMUNITY COLLABORATION**

WAKE Up and Read, a local affiliate of the national Campaign for Grade-Level Reading Campaign, is a community collaboration focused on the goal of having all students reading on grade-level by grade three. Key leaders from education, business, civic, philanthropic and non profit agencies are participating in the collaboration. The focus of this national initiative targets three areas: school readiness, regular school attendance, and summer learning. The local WAKE Up and Read Campaign has elected to focus initial energies around the first pillar, school readiness.

Staff will provide an update on current WAKE Up and Read activities including an upcoming book drive. The collaborative held a “Name the Rooster” campaign to select the name of the rooster used in the WAKE Up and Read logo. The winner of the contest, Ruben De La Cruz, will be recognized.

**CONSENT ITEMS**

**APPROVAL OF MEETING MINUTES**

- 10. June 4, 2013 - Board of Education Meeting Minutes
- June 18, 2013 - Board of Education Meeting Minutes

**FINANCE**

**11. CENTRAL RECORDS ASSIGNED FUND BALANCE APPROPRIATION**

Staff requests an appropriation of \$24,874.00. This appropriation will provide funds to scan student records of graduates and students who have withdrawn from the system. Fiscal Implications: Funds reserved in fund balance through multi-year transcript fee collection. At this time, \$24,874.00 is available. Savings: Not applicable. Recommendation for Action: Staff requests approval of appropriation.

**FACILITIES**

**12. DESIGN CONSULTANT AGREEMENT: E-36 ELEMENTARY**

A new elementary school designated E-36, and located in Raleigh, is planned for CIP 2013. Negotiations have been completed with Walter Robbs Callahan & Pierce Architects, PA, for the design of this project. The form of agreement is the standard form approved by the Board

attorney. Fiscal Implications: Funding, in the amount of \$700,000, has been requested from the Wake County Board of Commissioners (BOC). The project budget includes compensation for the design consultant of \$842,000. The consultant is only authorized to provide services through 60% of construction document phase, in the amount of \$421,000. Funding from CIP 2013 will be needed to fully fund this contract and to fund construction. Savings: Not applicable. Recommendation for Action: Board approval contingent upon appropriation of funding by the BOC.

**13. CONSTRUCTION MANAGER AT RISK SELECTION AND AGREEMENT: E-36 ELEMENTARY**

A new elementary school designated E-36, located in Raleigh, is proposed for funding in CIP 2013. Pursuant to the professional services selection procedures (Policy 7265), Barnhill Contracting Company is recommended for construction of the E-36 elementary school. The form of agreement is the standard form approved by the Board attorney. Fiscal Implications: Funding, in the amount of \$700,000, has been requested from the Wake County Board of Commissioners (BOC). The project budget includes pre-construction compensation for the Construction Manager of \$75,000. This contract only authorizes pre-construction work. Funding from CIP 2013 will be needed to fund construction. Savings: Approximately \$350,000 in overhead expense. Recommendation for Action: Board approval contingent upon appropriation of funding by the BOC.

**14. DESIGN PHASE CHANGE ORDER NO. 8: ABBOTTS CREEK ELEMENTARY**

Board approval is requested for Design Phase Change Order No. 8 to Abbotts Creek Elementary (E-20). This change order, in the amount of \$121,993.34, is for re-work and design changes since the project was suspended in April 2011. Due to changes to Wake County Public School System's space standards in addition to an effort to economize construction cost, staff recommended building modifications to the previous design. This is expected to provide constructability efficiencies that will generate far in excess of the additional \$121,993 in design fees. There is also an estimated yearly energy savings in excess of \$20,000 from these changes. The total design consultant fee will now be \$1,174,848.44, including previously approved change orders. Fiscal Implications: Funding in the amount of \$2,402,840 is currently available, of which \$2,307,040 is from CIP 2006 and \$95,800 is from CIP 2006 Offsite (Public) Improvements. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**15. DESIGN PHASE CHANGE ORDER NO. 01: SOUTH GARNER HIGH (H-8)**

Board approval is requested for Design Phase Change Order No. 01 to MBAJ Architecture for offsite design of South Garner High (H8). The original contract was for \$2,697,250; this change to the contract, in the amount of \$276,000, brings the total to \$2,973,250. The offsite design includes improvements to sanitary sewer lines, public water distribution lines, public roadway design, and annexation and rezoning petitions. Fiscal Implications: Funding in the amount of \$3,643,604 is currently available, of which \$3,213,934 is from CIP 2006 and \$429,670 is from CIP 2006 Offsite (Public) Improvements. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**16. TOWN OF WAKE FOREST REQUEST FOR GREENWAY, DRAINAGE, AND TEMPORARY CONSTRUCTION EASEMENTS: (HERITAGE ELEMENTARY, HERITAGE MIDDLE, AND HERITAGE HIGH)**

To improve and encourage pedestrian and non-motorized transportation safety, the Town of Wake Forest (“Town”) is finalizing construction plans for the Smith and Sanford Creek Greenway and Sidewalk Improvements Project (“Project”). The Project includes installation of greenways and sidewalks connecting Heritage Elementary, Heritage Middle, and Heritage High campuses to nearby neighborhoods and existing greenways and sidewalks. The Town requests dedication of temporary construction easements (totaling 49,431 sq.ft.), greenway easements (totaling 137,991 sq.ft.), and permanent drainage easements (totaling 643 sq.ft.), upon Board properties that encompass a total of 188,065 sq.ft. (4.317 acres). Construction is scheduled to occur from May 2014 to December 2015.

The requested easements will not substantially interfere with the present or future use of the properties. Because of the purpose and location of the proposed easements, staff recommends dedication of the easements to the Town without compensation. Copies of the Easement Plats are attached with the areas of the easements identified thereon. Fiscal Implications: None. Savings: Not applicable. Recommendation for Action: Board approval is requested.

**17. PERMANENT SLOPE EASEMENT: TOWN OF WENDELL (THOMPSON FIELD)**

The Town of Wendell has finalized plans for roadway improvements to Anderson Street adjacent to Thompson Field to include paving, installation of curb and gutter, sidewalk, and drainage improvements. The majority of the work will be contained within the existing right of way; however the Town requests a permanent slope easement totaling 2,060 sq. ft. (0.05 acres) upon Board property. The requested easement will not interfere with the Board’s present or future use of the property. Because of the purpose and location of the proposed easement, Staff recommends dedication of the easement to the Town without compensation. A copy of the proposed easement document and plat are attached with the area of the easement identified on the plat. Fiscal Implications: None. Savings: Not Applicable. Recommendation for Action: Board approval is requested.

**SCHOOL PERFORMANCE**

**18. GRANT PROPOSALS**

- Competitive (#16114): NC Music Educators Association (NCMEA), Mini-Grant Awards / Individual Schools.
- Competitive (#16214): Apex Chamber of Commerce, Peak Fest Mini-Grant Program / Individual Schools.
- Competitive (#16314): Lois Lenski Covey Foundation, Library Grant Program / Individual Schools.
- Competitive (#16414): Garner Educational Foundation (GEF), GEF Grants / Individual Schools.
- Competitive (#16514): The Actuarial Foundation, Advancing Student Achievement (ASA) Grant / Individual Schools.
- Collaborative (#16614): Western Wake Tennis Association, and the Adaptive Tennis Association of NC (ATANC), Community Tennis Grants / Central Services.
- Competitive (#16714): National Scholastic Athletics Foundation (NSAF), Tony Wells Team/Club Development Grant / Individual Schools.
- Competitive (#16814): IBM, IBM Grant Programs / Central Services.

- Competitive (#16914): Wake County Smart Start, Smart Start Grant Program / Central Services. Fiscal Implications: Any required cash and/ or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Staff is requesting Board approval.

## **HUMAN RESOURCES**

### **19. RECOMMENDATION FOR EMPLOYMENT**

1. Professional
2. Support
3. Contract Central Services Administrators

## **BOARD**

### **20. BOARD ADVISORY COUNCIL NOMINATIONS**

The attached forms represent new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested.

## **ACTION ITEMS**

## **STUDENT ASSIGNMENT**

### **21. 2014 – 2015 SCHOOL ENROLLMENT CAPPING**

On December 16, 2013 and January 13, 2014 staff from the Office of Student Assignment and Long Range Planning met with the Superintendent's Leadership Team to review and receive input for the proposed 2014-15 enrollment capping and designated overflow schools. On January 16, 2017 staff from the Office of Student Assignment met with staff from the Transportation Department and with Chief Business Officer David Neter to review and receive input. On January 21, 2014, at the board work session, staff presented a capping proposal that recommends:

- Removal of the cap for 8 currently capped schools
  - Students assigned to an overflow school for 2013-14 will be invited back to their base school for 2014-15
  - Families can choose to remain at their overflow school; transportation will be provided if the overflow school is the calendar option for their address
- Maintaining the cap at 9 currently capped schools
- Establishing a cap at 11 schools that are currently not capped

Board feedback from this work session is incorporated in today's recommendations.

This recommendation is based on extensive conversations with school principals, transportation staff, and area superintendents to determine which schools to cap and which schools to designate as overflow choices for families. Projected growth, mobile unit placement, academic performance of the schools and students affected, proximity, seat availability and transportation implications were considered. Staff recommends that two overflow choices be offered, one calendar option school and one school of the same calendar. Staff will carefully monitor the impact of parent selection of the overflow choices. An overflow choice may close if seats are no longer available. An overflow choice may reopen based on seat availability.

**POLICY**

**22. BOARD POLICY 6011 – ENTRANCE TO THE WAKE COUNTY PUBLIC SCHOOL SYSTEM**

*Revised; First Reading*

In 2011, the North Carolina General Assembly amended N.C. Gen. Stat. §115C-364, which describes the age requirements for initial entry to the public schools, and N.C. Gen. Stat. §130A 109, which describes the types of documents that may be submitted as proof of age in connection with school enrollment. Board Policy 6011 (“Entrance to Wake County Public School System”) currently does not reflect these statutory changes.

The revisions to this policy were reviewed by the Superintendent’s Leadership Team on 1/13/2014. This same information was presented at the Policy Committee meeting on 2/06/2014. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

**23. BOARD POLICY 6201- SCHOOL ADMISSIONS**

*Revised; First Reading*

North Carolina Session Law 2008-185 amended N.C. Gen. Stat §115C-366(a3) by expanding the rights of the children of military parents to enroll in North Carolina public school districts even when their parents or legal guardians are not domiciled in the district. Specifically, the statute allows children to enroll in school if they are living with non-parental caregivers who are domiciled in the school district if the reason the children are not living with their parents or legal guardians is that a parent or legal guardian is a member of the uniformed services who (1) was severely injured or medically discharged or retired or (2) died on active duty or as a result of injuries sustained on active duty. In both cases, the right to enroll in the school district of the non-parental caregiver extends for one year from the date of the qualifying event. Board Policy 6201 (School Admissions) does not currently reflect these statutory amendments.

The revisions to this policy were reviewed by the Superintendent’s Leadership Team on 1/13/2014. This same information was presented at the Policy Committee meeting on 2/06/2014. Fiscal Implications: None. Savings: N/A. Recommendation for Action: Board approval is requested.

**CLOSED SESSION**

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To establish or give instructions concerning the Board’s negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5).

**ACTION ITEM**

**HUMAN RESOURCES**

**24. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

**FACILITIES**

**25. REPORT ON SETTLEMENT OF PATRICIA ANN LYSEN AND LEON T. LYSEN  
CONDEMNATION ACTION: ROLESVILLE MIDDLE**

**26. OFFER TO PURCHASE AND CONTRACT: SOUTH WEST WAKE COUNTY  
(E-43)**

**ADJOURNMENT**