



WAKE COUNTY BOARD OF EDUCATION

January 21, 2014

Board of Education Work Session – 3:30 P.M.

Review of the Annual Budget Development Process

Review of Policy 6410: Code of Student Conduct Level 1

Teacher Feedback on Workload

School Enrollment Capping for the 2014-2015 School Year

OPEN SESSION - 5:30 P.M.

1. CALL TO ORDER

2. QUORUM DETERMINATION

3. PLEDGE OF ALLEGIANCE

4. INFORMATION

Chair's Comments

Superintendent's Comments

Board Members' Comments

5. APPROVAL OF THE MEETING AGENDA

PUBLIC COMMENT – 6 P.M.

Citizens who sign up to address the Board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

RECOGNITION ITEMS

HUMAN RESOURCES

6. EMPLOYEE EXCELLENCE AWARD

Six (6) employees were nominated for this month's Employee Excellence Award. Fiscal

Implications: The cost of the awards for this presentation was \$111.45. Funds from the Human Resources Department's supplies budget were used to cover this cost. Savings: N/A.

Recommendation for Action: None.

SCHOOL PERFORMANCE

7. SPOTLIGHT ON STUDENTS

Twenty-two students will be recognized as Spotlight on Students award winners at 6:30 p.m.

Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: N/A.

CONSENT ITEMS

APPROVAL OF MEETING MINUTES

- 8. March 5, 2013 - Board of Education Meeting Minutes
- March 19, 2013 - Board of Education Meeting Minutes
- April 9, 2013 - Board of Education Meeting Minutes
- April 23, 2013 - Board of Education Meeting Minutes
- October 10, 2013 - Student Achievement Committee Meeting Minutes
- November 13, 2013 - Facilities Committee Meeting Minutes
- December 11, 2013 - Facilities Committee Meeting Minutes
- December 12, 2013 - Student Achievement Committee Meeting Minutes

FINANCE

9. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of Money on behalf of Rolesville Elementary School. Fiscal Implications: These authorization Forms are required for bank records. Savings: Not Applicable. Recommendation for Action: Approval of Authorization Forms.

10. RENEWAL OF ST TECH, INC. AGREEMENT FOR ORACLE PRODUCTION SUPPORT SERVICES

On January 22, 2013 the Board approved a contract with ST Tech, Inc. to provide outsourced Oracle production support services. These services help to ensure the ongoing support of Oracle integrated computer systems, reports, alerts and software applications used to process the district's daily activities. The current contract term began February 1, 2013 and will expire January 31, 2014. The initial contract allows for renewal of up to two additional one-year terms. Change Order 1 will extend services through January 31, 2015. Monthly fixed fee will remain \$66,250.00 during the new term. Fiscal Implications: Total amount of change order is \$795,000. \$331,250.00 will be paid this fiscal year. Remaining \$463,750.00 will cover first seven months of 2014-15. Funding required this fiscal year is available in the current Technology Services operating budget. Funding out clause is included in Section 3 of agreement. Savings: Not applicable. Recommendation for Action: Staff is requesting Board approval of change order.

11. LEGALLY REQUIRED ASSIGNED FUND BALANCE-SPECIAL PROJECTS APPROPRIATION REQUEST FOR UNEMPLOYMENT INSURANCE RESERVE

The 2013 session of the General Assembly enacted a new law requiring local governments, including school systems, to maintain an unemployment insurance reserve account with the Division of Employment Security. The reserve requirement is equivalent to 1% of the first \$20,900 of the taxable wage base per employee for 2013. WCPSS reserved \$4,000,000 in Assigned Fund Balance, Special Projects at the end of fiscal year 2013 to fund the potential cost of all employees. Fiscal Implications: Funding is available in Assigned Fund Balance, Special Projects. Savings: Board approval is requested. Recommendation for Action: Board approval is requested.

FACILITIES

12. CHANGE ORDERS: CUSTODIAL SERVICE AGREEMENTS

RTP Building Maintenance, Inc., Royal Janitorial, Inc. /DBA Facilico, A-K Building Maintenance, LLC, Cenplex Building Services, Inc., Jay's Building Maintenance, Inc., are

providing cleaning services under current services agreements. Funds have been encumbered for floor stripping, waxing, and carpet cleaning at school sites, using prices established in current contracts. The lack of floor striping, waxing, and carpet cleaning has resulted in accelerated wear to floor and carpet surfaces. Therefore these change orders are for one-time cleaning of the floors for all schools in the system. Total amount of the five change orders is \$1,555,386.41.

Also, it is requested to increase Jay's Building Maintenance, Inc., cleaning contract in the amount of \$212,399.27. Additional square footage has been picked up with new Garner 9th Grade Center, and midyear cleaning contract additions of Alston Ridge Elementary, Brassfield Elementary, Weatherstone Elementary, Jones Dairy Elementary, and Carnage Middle. Fiscal Implications: Funds, in the amount of \$1,767,785.68, are available in current Custodial Services Operating Budget. Savings: None. Recommendation for Action: Board approval is requested

13. BIDS: PARTIAL ROOF REPLACEMENT AT ATHENS DRIVE HIGH

Bids were received on December 19, 2013 for the partial roof replacement at Athens Drive High. Staff and REI Engineers, Inc., recommend award of the single-prime contract to AAR of North Carolina, Inc., in the amount of \$176,150. The existing (1996) single-ply EPDM membrane roof is at the end of its useful life and is currently leaking. Therefore, it is being replaced with a new 20-year warranty, modified bitumen membrane roof system. Fiscal Implications: Funding is available from the total project budget of \$71,013,687 for CIP 2006 Life-Cycle Replacement of Building Components. Savings: None. Recommendation for Action: Board approval is requested.

SCHOOL PERFORMANCE

14. ENLOE HIGH SCHOOL TRIP TO BEIJING CHINA

- Approximately 10 students, representative of grades 9-12 will participate with four chaperones.
- Students will experience different life situations such as shopping, eating, and visiting with a Chinese family, while speaking the Chinese language.
- Students will depart from RDU on Wednesday, March 26, 2014 and return on Thursday April 3, 2014. Only two days of school will be missed as this is over Spring Break.
- This trip is organized by Troy University, Alabama, and Enloe High School. All of the cost while in China including hotel, food, transportation, tuition and sightseeing will be paid by Troy University, and China. Students pay only for airline tickets and visa application fees.

Fiscal Implications: This trip is enrichment only and not a required trip. Families, private donations, and fundraising will enable students the opportunity to participate in this activity. Savings: N/A. Recommendation for Action: Board approval is requested.

15. GRANT PROPOSALS

- Competitive (#14414): NC Department of Public Instruction, 21st Century Community Learning Center Program / Central Services.
- Competitive (#14514): The Mary Duke Biddle Foundation, Foundation Grants / Central Services.
- Collaborative (#14614): NC Department of Crime Control and Public Safety, Governor's Crime Commission / Central Services.
- Competitive (#14714): General Mills Foundation, Champions for Healthy Kids Grant / Individual Schools.

- Competitive (#14814): Monsanto Fund, US Site Grants / Individual Schools.
- Competitive (#14914): Crayola, Champion Creatively Alive Children Grant Program / Individual Schools.
- Collaborative (#15014): U.S. Environmental Protection Agency (EPA), EPA Healthy Schools Grant Program / Central Services.
- Collaborative (#15114): North Carolina State University (NCSU), Center for Human Health and the Environment (CHHE) Pilot Project Program (PPP) / Central Services.
- Collaborative (#15214): North Carolina State University (NCSU), College of Design Strategic Research Funds, Office of Research, Extension and Engagement, Faculty Development Program / Central Services.
- Competitive (#15314): Literacy Empowerment Foundation (LEF), LEF Foundation Grants / Individual Schools.
- Competitive (#15414): American Heart Association (AHA), AHA Teaching Gardens / Individual Schools.
- Competitive (#15514): AT&T Aspire, Local High School Impact Initiative / Central Services.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Savings: Grant funding supplements existing resources. Recommendation for Action: Board approval is requested.

16. POLICY 6230: ASSURANCES OF APPROPRIATE SERVICES FOR ACADEMICALLY OR INTELLECTUALLY GIFTED STUDENTS

Second Reading.

In the spring of 2013, the Wake County Public School System contracted with an organization to conduct a system-wide audit of AIG program. The results of the audit advised changes to Policy 6230 to move our language from Academically Gifted Program to Academically or Intellectually Gifted Program. This change is also reflected in the newly written AIG Plan for the Wake County Public School System that is to be submitted for the North Carolina Department of Public Instruction. First reading was approved on December 3, 2013. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested.

HUMAN RESOURCES

17. RECOMMENDATION FOR EMPLOYMENT

1. Professional
2. Support

18. REQUEST FOR LEAVE(S)

BOARD

19. BOARD ADVISORY COUNCIL NOMINATIONS

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: N/A. Savings: N/A. Recommendation for Action: Board approval is requested.

ACTION ITEMS

FACILITIES

20. ACQUISITION AND DEVELOPMENT AGREEMENT FOR ABBOTTS CREEK ELEMENTARY SCHOOL AND ABBOTTS CREEK PARK

The Board entered into an Interlocal Agreement for the Programming and Planning a School and Other Public Facilities in Raleigh, NC (ILA) with the City of Raleigh (City) and Wake County (County) dated August 2nd, 2010 to finalize a Conceptual Master Plan that includes an elementary school, community center, park improvements and Emergency Medical Services (EMS) facility and to determine the apportioned costs of implementing the specific uses identified above. The City, the Board and the County have collaboratively determined the programming and cost apportionment of implementing the specific uses and completed the EMS facility and the City and Board have determined the cost estimates for the community center, park improvements and elementary school.

Terms and conditions of an Acquisition and Development Agreement (A&DA) were reached to memorialize the parties agreement for 1) City to acquire the property from the County needed for its community center and park uses at a price of \$54,000 per acre within sixty (60) days of either full approval and execution of the A&DA by all parties or recordation of a subdivision plat, whichever first occurs, 2) Board to lease the property from County needed for its school use at a rent of ten dollars (\$10.00) per year for a term to be negotiated by the parties and memorialized in a separate lease agreement, and 3) develop and maintain the property collaboratively pursuant to the apportionment of responsibilities as set forth in the A&DA as to road improvements, parking, storm water, sedimentation and erosion control, sanitary sewer and water services, utilities installations, site lighting, retaining walls and grading. On August 5, 2013, the Board approved the A&DA, but upon presentation on December 2, 2013, the County tabled the agenda item. On January 21, 2014, the County is scheduled to take up the matter and consider approval of the A&DA, after first determining its preference as to the Board's lease or purchase of the school site. As the County's preference will be undetermined until its 2/3/14 meeting and to avoid project delay, two versions of the revised A&DA are attached for review, one containing terms for the Board's lease of the school site and one containing terms for the Board's purchase of the school site. Fiscal Implications: Funds are available in CIP 2013 for lease or purchase of the 12.51 acre school site. Savings: Not Applicable. Recommendation for Action: Board direction and approval is requested, subject to review and approval of the Board counsel as to form.

21. AMENDMENT TO INTERLOCAL AGREEMENT: ABBOTTS CREEK ELEMENTARY (E-20)

The Board entered into an Interlocal Agreement for the Programming and Planning a School and Other Public Facilities in Raleigh, NC (ILA) with the City of Raleigh (City) and Wake County (County) dated August 2nd, 2010 to finalize a Conceptual Master Plan that includes an elementary school, community center, park improvements and Emergency Medical Services (EMS) facility and to determine the apportioned costs of implementing the specific uses identified above. The City has currently budgeted resources for the initial development of the community center and athletic facilities in lieu of the Conceptual Master Plan athletic facilities as initially agreed upon.

Terms and conditions of an Amendment to the ILA have been reached to memorialize 1) the

City's proposal to develop its proposed multi-purpose fields in a different location than initially planned, 2) the City's proposal to enter into an agreement with the North Raleigh Athletic Association (NRAA) for the use of the multi-purpose fields as previously agreed upon by the City and NRAA, 3) to amend City's lease term with the County from forty (40) years to ninety nine (99) years, and 4) to amend Board's school site purchase terms to reflect Board's school site lease terms in consideration of a rate \$10.00 per year to be memorialized in a separate lease agreement. On October 15, 2013, the Board approved the ILA Amendment, but upon presentation on December 2, 2013, County tabled the agenda item. On January 21, 2014, the County is scheduled to take up the matter and consider approval of the ILA Amendment, after first determining its preference as to the Board's lease or purchase of the school site. As the County's preference will be undetermined until its 1/21/14 meeting and to avoid project delay, two versions of the revised ILA Amendment are attached for review, one containing terms for the Board's lease of the school site and one containing terms for the Board's purchase of the school site. Staff will update Board at the meeting as to the outcome of the County's consideration of the matter at its 1/21/14 meeting. Fiscal Implications: None. Savings: Not Applicable. Recommendation for Action: Board direction and approval is requested.

22. JOINT USE AGREEMENT: ABBOTTS CREEK ELEMENTARY SCHOOL

The Board entered into an Interlocal Agreement for the Programming and Planning a School and Other Public Facilities in Raleigh, NC (ILA) with the City of Raleigh (City) and Wake County (County) dated August 2nd, 2010 to finalize a Conceptual Master Plan that includes an elementary school, community center, park improvements and Emergency Medical Services (EMS) facility and to determine the apportioned costs of implementing the specific uses identified above. Terms and conditions of an Interlocal Agreement Amendment and Acquisition and Development Agreement have been reached as well and are contemporaneously being presented to Wake County, City of Raleigh and the Board for approval.

Terms and conditions of a Joint use Agreement have also been reached with City of Raleigh to confirm the rights and responsibilities of Board and City regarding shared use of and maintenance responsibilities for the shared facilities upon the Abbotts Creek Elementary School and Park site as described therein and within the Interlocal Agreement as amended and the Acquisition and Development Agreement. A copy of the Joint Use Agreement is attached hereto. Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval requested.

SCHOOL PERFORMANCE

23. BOARD POLICY 6410: CODE OF STUDENT CONDUCT LEVEL 1 VIOLATIONS

Revised; First Reading

As part of the continuous review of suspension policies the Student Due Process team met with a focus group of principals, the Superintendent's Leadership Team, and the Board of Education Policy Committee to review Policy 6410 Student Code of Conduct. Student Due Process is recommending revision to policies related to Level 1 incidents effective July 1, 2014.

Reviewed by the Policy Committee on December 10, 2013

Reviewed by the Policy Committee on October 29, 2013

Reviewed by the Superintendents Leadership Team

Reviewed by District Principals

Fiscal Implications: None. Savings: None. Recommendation for Action: Board approval is requested.

24. DISCOVERY EDUCATION, INC.

Discovery Education’s Science Techbook is a web-based teaching and learning tool that incorporates digital content, assessment options, and professional development options for teachers. Content resources include non-fiction texts at various levels, video, audio, images, and virtual laboratory activities that are used to engage students in learning science. The product provides teachers with data on student use and understanding. The Science Techbook was previously piloted in WCPSS elementary and middle schools in spring 2012 with positive responses from teachers and students. This contract is for a four year period beginning January 1, 2014, to reintroduce the Science Techbook into all 39 middle schools. The product has been presented to middle school principals, assistant principals, instructional resource teachers, and science department chairs for feedback during the fall 2013 semester. All groups were universally positive in the support of moving forward with this product. The Pilot Period for the web-based subscription will be provided at no cost to the district and includes \$6,500 for professional development to be delivered to middle school science teachers and building administrators. Textbook funds will be used to pay for the Year 1, 2, and 3 Science Techbook web-based teaching and learning subscription. Fiscal Implications: **Pilot Period** (1/1/2014 – 6/30/2014): \$ 6,500, **Year 1** (7/1/2014 – 6/30/2015): \$498,540, **Year 2** (7/1/2015 – 6/30/2016): \$185,172 and **Year 3** (7/1/2016 – 6/30/2017): \$185,172 for a total four year costs of \$875,384. Savings: N/A. Recommendation for Action: Board approval is requested.

CLOSED SESSION

- To consider confidential personnel information protected under G.S. 143-318.11 (a) (6) and 115C-319.
- To consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11 (a)(3).
- To establish or give instructions concerning the Board’s negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5).

ACTION ITEM

HUMAN RESOURCES

25. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

FACILITIES

26. OFFER TO PURCHASE AND CONTRACT: PROPERTY NEAR EAST WAKE COUNTY (E-36)

27. RESOLUTION: CIP 2013 APPROPRIATION REQUEST FOR STARTUP DESIGN

BOARD

28. INTERLOCAL AGREEMENT WITH WAKE COUNTY BOARD OF COMMISSIONERS REGARDING SCHOOL SITE ACQUISITION, DESIGN, AND CONSTRUCTION

ADJOURNMENT